

**Santa Monica College**  
**Distance Education Committee**  
Minutes of December 6, 2016

Voting Members: Pete Morris (chair), Julie Yarrish (vice-chair), Lourdes Arevalo\*, Fabienne Chauderlot, Dana DelGeorge, Regina Ip, Shawn Jordison, Peggy Kravitz\*, Jenny Resnick

\*Excused

Also in attendance: Sheila Cordova, Christine Miller, Gary Ortega, Wendy Parise, Odemaris Valdivia, Hari Vishwanadha, Tamara Whitaker

The Santa Monica College Distance Education Committee was called to order by Pete Morris at 12:49p.m.

**Public Comments:** None

**Announcements:** Pete Morris announced the winter retreat is confirmed for Friday January 27. Starting at 10:30. Location is TBA. This will be a retreat combining three committees: TPC, ISC and the DE committee.

Regina and Shawn reported about their attending a Higher Education National Accessibility conference in Colorado. Handouts were provided and also loaded on Canvas Central (link to documents - <https://online.smc.edu/courses/3333/pages/disability-access> )

Observations made:

- Accessibility is not being taken as seriously as it should be.
- New legislation is in the works on a Federal level to ensure educational institutions adhere to standards.
- The legislation should be in place within the next five years, at which point institutions will be mandated to be compliant.
- Pete suggested 508 compliance be on the agenda for the TPC/ISC/DE retreat since this affect all aspects of the District.
- Regina and Shawn both confirmed they would attend the winter retreat and address 508 if this is part of the day's agenda.

**Action Item:**

Approval of the minutes from meeting of November 15, 2016. Moved by Dana Del George, seconded by Jenny Resnick. Approved unanimously (4-0), with three abstentions.

**Old Business:**

Online Proctoring & Disallowed Online Classes for Transfer:

- Can the committee determine how extensive the disallowing of online classes is for classes we offer? Estela Narrie would be a good resource to address these questions. Invite her to a meeting in spring?

Smarthinking Online Tutoring – Ongoing Discussion

- How the committee can encourage faculty support to encourage students to use Smarthinking.
- It was suggested that the committee produce a video of students touting the benefits of using Smarthinking?

Goals & Priorities for Spring 2017

- Committee remains happy with the goals and priorities adopted at beginning of the academic year.
- There remains high interest in emphasizing issues of online pedagogy and showcasing innovative and best practices

**Adjournment:** The meeting was adjourned at 2:11p.m.

**Next Meeting:** The next meeting of the Distance Education committee will be Tuesday, February 21 from 12:45 to 2:00 p.m. Location: Media Center Conference Room (M 110).

**Please remember that there is no food or drink allowed in the conference room**

Voting Members	Minutes of 12-6-2016
Lourdes Arevalo	Excused
Fabienne Chauderlot	Abstain
Dana Del George	Yes
Regina Ip	Abstain
Shawn Jordison	Abstain
Peggy Kravitz	Excused
Pete Morris	Yes
Jenny Resnick	Yes
Julie Yarrish	Yes

**IMPORTANT NOTICE:** The meeting scheduled for March 8 has been moved. We will meet in the HSS 261 Academic Senate office. As of March 21, we will resume our meetings back in the Media Center conference room.