

## Santa Monica College

### Distance Education Committee

#### April 17, 2012 Agenda

**Time:** 12:45pm- 2:00pm

**Location:** Library Conference Room 275

**Members:** Jamie Cavanaugh (Chair), Julie Yarrish (Vice Chair), Dana Del George, Keith Graziedei, Dan Hurley, Peggy Kline, Jenny Resnick, Erica Leblanc, Wendi Demorst.

**Interested parties:** Kay Azuma, Teri Bernstein, Fariba Bolandhemat, Ellen Cutler, Stephen Druker, Janet Harclerode, Peggy Kravitz, Laura Manson, Christine Miller, Waleed Nasr, Wendy Parise, Judith Remmes, Marilyn Simons, Odemaris Valdivia, Sal Veas

#### I. Updates

- a. Approval of last meeting minutes
- b. Julie Yarrish updates
- c. Jamie Cavanaugh updates

#### II. Ongoing Business

- a. Discussion with Hannah Alford from Institutional Research. Institutional Research produced an Institutional Effectiveness Data Report. Two of the seven indicators selected for the dashboard include: Distance Learning Course Success and Retention Rate Gap. Hannah will present the data so we can discuss the current data and what new targets (goals) we want to put into place.
- b. Discussion regarding Substantive Participation statement drafts from our last meeting.

#### III. Updates

- a. Other Updates

#### III. Adjourn

If you are unable to attend the meeting, please advise either:

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Julie Yarrish (x3762) [yarrish\\_julie@smc.edu](mailto:yarrish_julie@smc.edu)