Santa Monica College

Distance Education Committee
Minutes of November 13, 2012

Members: Sal Veas (chair), Julie Yarrish (vice chair), Jamie Cavanaugh, Dana DelGeorge, Peggy Kline, Peggy Kravitz, Mona Martin, Jenny Resnick, Odemaris Valdivia

Member(s) Excused: Steve Myrow

Interested parties: Eve Adler*, Kay Azuma, Teri Bernstein, Fariba Bolandhemat, Ellen Cutler, Stephen Druker, Janet Harclerode, Dan Hurley*, Laura Manson, Eve Mazzara, Christine Miller*, Waleed Nasr, Eric Oifer, Wendy Parise*, Judith Remmes*, Marilyn Simons*
*Present

The Santa Monica College Distance Education Committee was called to order by Sal Veas at 12:50 p.m.

Approval of Minutes: A motion to approve the minutes of November 13, 2013 was made by Dana Del George, seconded by Peggy Kravitz and approved unanimously.

Chair's Report:
- Sal reported that Turn-It-In pilot may be extended and fees are under negotiation though most likely will increase. They are based on FTE rather than number of actual users. Paying for extending the pilot is TBD given the District's fiscal challenges. The latest user report showed that Sal's user activity in TII accounted for 50% of all District activity for this pilot to date.

Vice Chair's Report:
- Julie reported that eCollege expects to support Windows 8 by end of November.
- The committee was reminded that the passage of Prop. 30 do not mean the college will receive new funding but help to slow a more serious downward budgetary spiral.

Old Business:
- Corsair Connect & Learning Studio Single Sign-on: There is consensus that there is a need for better messaging and communication when student's log into Corsair Connect, the SMC portal is down and students are prevented from getting to their online and eCompanion pages. Julie and Sal will work on language for an error message and will bring it to the committee before this is sent forward to Jocelyn and Lee. There should also be notification to instructors.
- The committee will continue to work on researching ways and methods to authenticate online students.
- The discussion on how to best approach assessing online faculty readiness continues. Wendy & Julie will present some samples from other community college policies and procedures at the November 27 meeting.

New Business:
- AR 5420 is still being discussed and final version pending.
- There was discussion by the committee regarding techniques to discourage cheating. Ideas/methods will be presented to the committee.

Adjournment: The meeting was adjourned at

Next Meeting: The next meeting of the Distance Education Committee will be in Library 275 (2nd floor, Conference Room) at 12:45 p.m., Tuesday November 27, 2012.
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