

NEW FACULTY COMMITTEE

Meeting Agenda

Date: Monday, May 2, 2022

Time: 11:00 AM

Location: [Virtual Meeting Room](#)

Agenda Details:

1. Call to Order & Approval of Agenda: 11:05am meeting called to order and approved by committee members.
2. Approval of [April 18, 2022 Minutes](#) : Motion to approve by Emily and seconded by Samantha.
3. Announcements/Updates/Introductions
 - i. Service Fair – It was agreed by all members that the service fair went very well and the committee worked collaboratively to make the effort successful. The timing was perfect and the amount of time for each presenter was on point.
 - ii. HR Update : The committee will be meeting with HR and requesting that the meeting be held during a normal committee meeting (i.e. Monday at 11 am). The committee will be requesting the meeting for June 6th. The meeting will hopefully include Sherri Bradford, Cyrus and Tre'Shawn. The meeting will highlight all that the committee has done beginning with the welcome letter and on. We as a committee are proud of what we have created and continue to do to support new faculty members.
 - iii. [Welcome Baskets](#) : There are still two new faculty members requesting baskets. There will be a few committee members coming together to put the baskets together and get them delivered.
4. Action Items
 - a. Discuss Mentoring Program – May
Classroom observation announcement and recruitment for NFC: The committee has made two letters for the mentoring program. There are "two prongs" of the mentor program. One is for those that started mentoring in the Fall and will continue, and the second is those that want to do classroom observations. This will help emphasize the committee's focus on fostering a culture of teaching excellence. Teaching excellence that embraces inclusion equity diversity, justice and the implementation of evidence-based practice. The committee will give them the choices of mentorship and then they will provide us with their first and second choices. We will give them until the end of June to provide us with the choices. The committee has provided a breadth of mentoring choices from different departments as well as on ground and online classrooms.

- i. Mentoring meet-up: The committee will be sending out a Google form to see interested parties.
 - ii. Approval of the email letters being by all present committee members.
 - b. Community Building Event - June : The committee discussed the first community building event was the picnic. The committee will not have funding for the next event. Ideas for the event were touring the campus, food experiences, visit cosmetology services, etc. The date of Friday June 10th is a contender for the community building event.
 - c. Final Survey - June
 - i. The survey begins with an opening paragraph about confidentiality and the survey will be anonymous.
 - ii. The survey is about 6 questions. The questions include background, pedagogical thoughts, challenges you faced this year as well as strengths, and professional development needs. This survey allows us to know as a committee what kind of workshops we need and will also give us data on how the workshops helped or not? It will allow us to be reflective.
 - iii. The committee would like share survey data with HR and others. Also, we will split up the new faculty and the committee members will speak with them directly about taking the survey, and why it is important. We will also ask chairs to share this information with their new faculty.

5. Upcoming Meetings

- Monday, May 16th 11:00 AM
- Monday, May 30th 11:00 AM - Memorial Day
- June 6th - Potential Date
 - a. Committee discussed inviting HR to meet with committee during last scheduled committee meeting.
- June 13th 11:00AM

6. Comments

7. Adjournment

Upcoming Events: Benefits Workshop - June 9th 11 am to 12:30 pm.

Ideas for next year: - PDC Conference Proposal, Tre'Shawn Evaluation Meeting, Fall