

## Meeting Minutes

**Wednesday, April 8, 2026**

**10:00 AM – 12:00 PM**

**Library Conference Room (LIB 275, 2nd floor)**

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**Call to Order: 10:04am**

### Roll call:

- **Present:** Gary Huff, Matthew Kiaman, Dogac Agirtici (Student), Alberto Romero, Ruth Casillas, Lynn Dickinson, Keena Mosley, Kaelyn, Rodriguez, Robin Daniels
- **Absent:** Kas Metzler, Luis Jauregui, Matt Larcin

### Public Comments (2 min.)

- Dogac shared information about an upcoming hackathon being held at the Bundy campus on May 9<sup>th</sup> and 10<sup>th</sup> (Saturday and Sunday)
- Kaelyn shared how they were working

### Announcements

- Art Department Upcoming Faculty Show (K. Rodriguez) honoring classified staff and managers impacted by SMC's reduction in workforce.
- CCC Digital Center: AI Policies Series
  - Gary shared seminars held by the CCC Digital Center to help colleges in their journey of developing AI policies.
- Title IIA ADA Accessibility Updates
  - Gary shared that on April 24<sup>th</sup> new Title 2 accessibility guidelines goes into effect. Paul Trautwein is reviewing the website and helping address most of the content there. Gary shared tools in Canvas that can review content and identify content that needs to be updated.
  - <https://gamma.app/docs/Get-Your-Courses-Ready-Accessibility-Toolkit-k85x8d9tp2y0282>
- [SMC PlayLab Learning Hub](#)
  - We now have institutional access to Playlab, an online tool to build chatbots and deploy using with a link.

### Approval of Minutes

- [Minutes from March 25, 2026](#)
  - Motion to approve by Kaelyn, second by Robin. All approved.

### Information Items

- Senate Executive Committee Update: Course-Level AI Policies Guidance
- DPAC Update: Draft AR 3775 Acceptable Use of Generative Artificial Intelligence
  - Gary shared the effort of the DPAC TPC AI work group developing an AR on generative AI. The draft AR was reviewed during the meeting. The group

suggested changes to *Approval of AI Tools* section to be more specific because the draft appears to restrict using any AI tools for even public District data, like that on the SMC website.

### **Discussion Items**

- Data Privacy and Security Guidelines
  - The group reviewed a draft guidelines document for faculty. There were questions about how FERPA and faculty AI tools intersect. Recommended edits were added. Some members wanted to highlight that just because an AI tool has been integrated into Canvas, it may not be approved for level 2 or 3 data at this time.
- Academic Integrity Guidelines
  - This conversation was tabled for a future meeting.

**Adjournment:** Motion to approve Lynn, second by Ruth. Approved unanimously. Meeting adjourned at 11:24am.

Next scheduled meeting: Wednesday, May 13, 10:00 AM – 12:00 PM