

20171023 ISC Meeting

Bob Dammer, Marc Drescher, Maria Erickson, Steve Peterson, Angelina Misaghi, Mary Bober, Ian Colmer, Matthew Hank

Meeting called to order at 2:18 PM

No public comments.

Minutes from 20171009 were examined. Motion was made by Mary, seconded by Matt that the minutes be approved. Motion was passed unanimously with 0 abstentions at 2:20 PM.

Angie reports on 10/20/17 TPC meeting

- Intranet for IT Department -- Marc reports on this as a beginning step toward a campus-wide intranet. More efficient for faculty and staff to have web pages separate from the main website that students need to use, so that each constituent has to sift through fewer amounts of information that is not relevant to their needs. Bob asks if this can be accessed from off-campus. Marc reports yes. The intranet authentication is not quite ready to be integrated with a single sign-on system yet, but yes, it can be accessed from off-campus.
- Office 365 --- perhaps moving to this in January but we are still in the early stages of planning for it so January can't be guaranteed. Switching to an Office 365-based email system will help with email storage issues. There will be other advantages as well. For instance, a "Teams" app will be available for work collaboration purposes.
- Cybersecurity – placing something in the model syllabus to raise student awareness of cybersecurity issues – Angie waiting for a synopsis of Dan's seminar presentation to be sent by Dan, to be used to summarize the most critical points student should bear in mind.
- New Faculty home pages -- no update yet. Faculty whose pages need to be updated are to be notified soon. Regina Ip (webmaster) just sent an email about faculty home pages, giving faculty 30 days to work on them so that they can be moved and updated.
 - Matt asks about having faculty web pages in general. No one in Kinesiology is aware of SMC supporting faculty creation of these pages. Bob says SMC's best move going forward is probably for Information Technology to get its technology and infrastructure for creating/maintaining these pages cleaned up. At that point SMC could better publicize the use of this resource by faculty/staff. Some of the usefulness of these pages might have diminished over the years mainly because of redundancy with Canvas/eCompanion capabilities. Ian mentions that web pages might be useful for teaching portfolio purposes, but most needs can be handled through the Canvas Learning Management System.

Revised ISC goals for academic year 2017-18.

3 goals set out on original handout are now 5 goals:

1. Develop and implement a plan to increase access to technology resources across campus.

2. Increase communication about technology resources and experts on campus through an Institutional Flex Day presentation in spring 2018.
3. Help promote cyber security awareness to faculty.
4. Suggest wording about cyber security for the model syllabus, referencing responsible use policy.
5. Continue the ISC process of soliciting (December and February), accepting (March), reviewing (March-May), and prioritizing (March-May) technology requests.

Bob asks what Dan's commitment is as far as giving information to Angie about cybersecurity. Bob wants cybersecurity-related mandates to come from the SMC administration/HR rather than from Dan. Angie responds that she needs some brief pointers to share with students in the model syllabus that might best make them more aware of cyber security issues. Marc suggests that the model syllabus simply refer students to the student computer usage policy, which should require very few words to accomplish.

There was a lengthy discussion on committee procedures and timelines for soliciting faculty computer requests and departmental technology requests, as well as committee decisions on technology request prioritization, and allocation of funding.

Flex Day Session

Angie hasn't heard back from Edna yet on time slots for a flex day session -- session would not take place until March.

Announcements/Other

Ebrahim is on sabbatical for spring semester, so a faculty spot on committee will be open. Please inform Angie if you know of an interested faculty member.

November 6 meeting is canceled. Next meeting November 20.

Ian found a faster way to use the lynda.com training software: Professional Learning Network. Using this is free if you have an educational email address. That information can be presented during flex day session.

Motion made by Maria to adjourn, seconded by Ian. Passed. Meeting adjourned at 3:28 PM.