

The following is a listing of Resources on campus for faculty and staff use:

**Audio and Video Recording Facility:**

The Media Center offers faculty access to an audio and video recording facility for faculty to record or videotape their lectures. Please contact Al DeSalles at extension 4831 or email DESALLES\_ALBERT@smc.edu to reserve the room.

**Software:**

Faculty may request the installation of the software titles listed below on their district-owned computers for the purpose of curriculum development. Restrictions may apply.

The software list below is available in Mac and PC versions.

To request installation please contact the Telecom Department at extension 3010 or email TELECOM@SMC.EDU.

Faculty and staff may also use the Media Center computer lab which has all the software listed below installed on its 20 computers.

- Adobe Reader Pro
- Acrobat DC
- After Effects CC(2015)
- Audition CC (2015)
- Bridge CC
- Dreamweaver CC (2015)
- Edge Animate CC (2015)
- Edge Code CC (Preview)
- Edge Reflow CC (Preview)
- Extendscript Toolkit CC
- Extension Manager CC
- FireWorks CS6
- Flash Builder Premium
- Flash Professional CC and Mobile Device Packaging (2015)
- Fuse CC
- Gaming SDK 1.4
- Illustrator CC (2015)
- InCopy CC (2015)
- InDesign CC (2015)
- Lightroom CC (2015)
- Lynda.com\* contact Waleed Nasr at extension 4398 for online self training
- Media Encoder CC (2015)
- MS Office: Word, Excel, PowerPoint, Access, Outlook, Publisher
- Muse CC (2015)
- Photoshop CC (2015)
- Prelude CC (2015)
- Premier Pro CC (2015)
- Scout CC

## SpeedGrade CC (2015)

### **SMC Faculty/Staff Microsoft Home Use Program:**

SMC faculty/staff member are eligible to participate in Microsoft's Software Assurance Home Use Program (HUP).

This program enables you to get a licensed copy of Microsoft Office to install and use on your home computer. (Current price is \$9.95 for download only, extra \$12.00 for backup disk.)

Under the Home Use Program, you may acquire a licensed copy of the corresponding Home Use Program software (e.g. Office Enterprise) to install and use on a home computer.

You may continue using HUP software while you are under SMC's employment and as long as the corresponding software you use at work has active Software Assurance coverage.

Please note that some product and language versions may not be available at the time you place an order.

To access the Microsoft Home Use Program Web site:

1. Go to <http://hup.microsoft.com/>.
2. Select the country to which you want your order to be shipped to and choose the language for viewing the order Web site.
3. Enter your SMC e-mail address and insert the following program code 202F86CC00 .

Note: This program code is assigned to our organization for our sole use in accessing this site. You may not share this number with anyone outside our organization.

4. Place your order online, and it will be shipped to the location you have chosen. Please note that a fulfillment fee will be charged to cover packaging, shipping, and handling costs.