

11/19/2015 ISC Meeting

Attendees Al DeSalles, Jenn Hsieh, Bob Dammer, Steve Peterson, Jinan Darwiche, Ebrahim Jahangard, Carol Womack, Maria Erickson

Ellen attending conference.

Meeting started at 9:30 AM. Minutes from October 22 examined, approved with amendments. Motion made by Jenn to approve and seconded by Ebrahim.

Minutes from November 5 examined and approved with amendments. Motion made by Jenn, seconded by Al.

CPR Stephen Londe sent Jinan an email inquiring about CPR. Jinan then asked Ellen if Ellen had received further information from UCLA concerning accessibility aspects of CPR, but Ellen has not heard back from UCLA as of yet.

Waleed has reported to Jinan that he has been supporting faculty using CPR over the past few years. At first UCLA shared CPR for free, but now UCLA wants us to purchase the software, and host it on one of our own servers.

As far as Waleed can tell, there have been 2 to 6 faculty users of CPR. Jinan can only pinpoint 2 faculty users at this time. Thorny issues are 1) Small number of users vs significant support requirements, and 2) Lack of knowledge concerning accessibility issues. Jinan feels we should vote on whether to support CPR or not now rather than waiting to get the accessibility information, or otherwise risk a perpetual period of uncertainty while waiting for a reply from UCLA that might or might not ever come.

Jinan suggests there should be academic freedom to use tools like CPR but when the usage level is not large, interested users should take responsibility for gathering whatever resources are needed to implement the tool. Al asks how can it be justified to dedicate so many resources for a small number of users? Steve makes motion that a vote be taken on whether to negate the approval of the CPR technology request. Al seconded the motion. Vote was unanimously in favor of dropping the technology request, with one abstention.

Faculty home pages discussion. We need an effective standardized tool to help faculty create and build their own web pages. Jinan uses an editor, other users use Dreamweaver or SharePoint. Jinan mentions WordPress as a free tool mentioned by Waleed, and commonly used by other schools for creating/maintaining web pages.

We need more details about various aspects involved with adopting WordPress as our web page building tool. A sample question would be whether a user such as Maria would lose flexibility/capabilities if WordPress system was adopted, given her current methods of maintaining/storing her web material. And how much time and resources would it take for SMC to adopt WordPress as its standard tool? We need to look into these questions further. Bob mentions we need to look into impact such an adoption might have on our current web page set up, as well as any possible impact on MIS operations.

Echo360 demo discussion. Al starts by stating his concern with the dollar-per-minute cost for captioning each lecture. What does this mean in terms of affordability? Does Echo360 necessarily need to be used for captioning? Separate from captioning costs, is the Echo360 price something SMC can sustain? Al mentions we need to carefully define the scope of what we need from a lecture capturing tool and investigate if other vendors might meet those needs more price-effectively. Jenn mentions that a lot of the bells and whistles offered by Echo360 might be too distracting for students.

Bob suggests that we might be overfilling our plate with too many large complex projects simultaneously, such as moving to Canvas, working on/migrating web pages, and finding a lecture capture tool for SMC. However, it is pointed out that right now there are a lot of individual instructors who are in a position where they are having to implement their own lecture capture solutions.

Jinan mentions that short summary videos might be more effective than full lecture recordings. Jinan edits videos to pull out the highlights/key concepts of her lectures. Jinan feels that in our best practices document for lecture capture, we need to recommend that instructors who capture their lectures should have those captured videos captioned.

Some discussion takes place concerning the use of student workers for captioning lectures. One negative aspect of using this solution can occur when the lecturer uses (specialized) language that is too difficult for the student workers to understand, and therefore to correctly caption.

Jenn suggests it would be helpful to create a brief handout on how to use YouTube to caption video.

Conclusion of Echo360 discussion: We need more information/demos from other vendors. Al suggests Sonic Foundry. Bob asks if any trade shows might assemble all such companies in one place? Carol believes CES in Las Vegas might do that. Al says Crestron is another option as well as Panapto (used by Cal State).

Jinan to work with Ellen and Maria to produce best practices document for lecture capture by February or earlier.

Motion to adjourn by Maria, seconded by Carol, meeting adjourned at 10:50 am.

11/19/15

ISC Sign-In

Al DeSalkes

Stu Peters

Ebrahim Jahangard

~~Carol Womack~~

Jennifer Hsieh

~~Pat Amner~~

Jinan Darwiche

9:45 am. Maria Erickson