

20160526 ISC Meeting Minutes

Attendees: Bob Dammer, Shawn Jordison, Jinan Darwiche, Maria Erickson, Jenn Hsieh, Ellen Cutler, Al DeSalles, Carol Womack, Ebrahim Jahangard, Steve Peterson

Meeting called to order at 10 AM.

Suggested topic for next year's meetings would concern the idea that course materials need a central location where all course materials are listed.

Minutes from 20160512 ISC meeting were examined, amendments discussed and noted by Jinan on the projected document. A motion was made by Carol seconded by Ebrahim that the minutes be approved as amended. Motion was passed unanimously.

Old business -- Bob met with Chris Bonvenuto about Instructional Block Grant money – there should be enough money to fund most of the things recommended for funding by the ISC, but Bob is struggling with the Design Technology Department's major lab requests, which appear to add up to about \$350,000.

Notifying departments of Technology requests status: We can send emails to departments telling them their requests have been recommended for funding. Perhaps it is best wait on sending these emails until we know more about how much funding will be available.

Committee decides to put the Design Technology requests on hold while awaiting clarification of exactly what is being requested.

Software list -- Jinan requests we combine the list of standard software installed on faculty computers, provided by Telecom, with the list of available software and Jinan and Steve have assembled. Jinan and Steve to work together over the summer to complete the list and send it to faculty.

Ellen presents new accessibility website:

[//www.SMC.edu/student-services/disability-resources/accessible-technology](http://www.SMC.edu/student-services/disability-resources/accessible-technology)

Two primary topics are

- 1) Why SMC needs to be concerned with accessibility and
- 2) How SMC should go about handling accessibility issues

The website includes sections on constructing accessible word documents, distance education accessibility, captioning, and DSPS contacts/resources available to answer questions

Motion made by Ellen to adjourn, seconded by Ebrahim.

Meeting adjourned at 10:55 AM.

ISC Meeting

5/26/16

1. Ebrahim Jahangard
2. Shawn Jordison
3. ceulw meck
4. Jeff C
5. Bob Dammur
6. Jennifer Hsieh
7. Stu Perusa
8. Jihan Darwiche
9. Al DeSalles
10. Maria Gruckein