

March 10, 2016 ISC Meeting Minutes

Attendees: Shawn Jordison, Jinan Darwiche, Maria Erickson, Al Desalles, Jenn Hsieh, Carol Womack, Ellen Cutler, Ebrahim Jahangard

Meeting begins 9:30 AM

Minutes from 2/25 examined. Correction by Al: fleet printing contract ends June 30. Motion made by Carol, seconded by Al to approve minutes as amended, passed with one abstention at 9:36AM.

Ellen asks Al to detail locations of a small number of unintentionally non-smarted classrooms she has heard about. Wants to know if decoders might be necessary for those. (Not necessary.)

Minutes from 12/03/15 examined, amended. Carol motions for approval of minutes as amended, Ellen seconds, minutes approved 9:43 am.

Follow-up on lecture capture report.

Jinan suggests that something relating to lecture capture be documented and ready for fall semester, perhaps usable for a presentation to be made as part of opening day. Ellen reports that lecture capture gets more complicated the more they look into it. People are already doing lecture capture using all kinds of methods.

Ellen already plans on publishing a web page that will cover the simpler issues that must be addressed to make academic tools and content accessible in general. Jinan suggests Ellen talk to Fran about the possibility of creating an Accessibility Committee to be part of the Academic Senate, which would then have a representative on the Information Services Committee.

Spring Requests

Steve shows a projected image of the faculty computer requests and department technology requests to be found in the \\Jupiter\ISC network share. Jinan requests that Steve provide all these requests to the ISC in spreadsheet form, with annotations included with the faculty computer requests as far as possible considerations/complexities involved with individual requests. Also, Steve will ensure that all members of the committee have access to the [\\Jupiter\ISC](#) network share.

Adjournment

Motion made by Maria to adjourn, seconded by Carol, meeting adjourned at 10:40 AM.

ISC 3/10/2016

Sinan Darwiche

Jennifer Hsieh

Carol Wmace

Steph Peterson

Shawn Jordison

Al DeSalles

Ellen Cutler

María Erickson

10:10

Ebrahim Jahangard