

2016_04_07 ISC Meeting

Attendees: Shawn Jordison, Jinan Darwiche, Jenn Hsieh, Al DeSalles, Carol Womack, Ebrahim Jahangard, Steve Peterson

Meeting begins 9:30 AM

Minutes from 3/24 examined. Motion made by Jenn seconded by Ebrahim to approve minutes. Minutes approved.

Jinan talks about creating a document that lays out steps/guidelines for using instructors' computer stations. Jinan discovered an opened sugar packet next to the keyboard at one instructor's station, indicative of a possible and general lack of awareness in regards to taking good care of the technology equipment. Jinan thinks we should create a set of guidelines for SMC. We can then perhaps email the guidelines to department chairs. Jinan to draft something for next meeting.

Committee re-examines Faculty Computer Requests and Department Technology Requests, and finishes up on Department Technology Requests that were not discussed in previous meeting. Department requests are divided into 3 categories: 1) ISC leans toward approval 2) To be determined after further information and discussion and 3) Not recommended (projector repair not as expensive as originally thought), not applicable (new faculty new computers to be handled by funding from Erica LeBlanc), or under the aegis of another request (DH 115 smart classroom):

Committee requests verification if whether item #1026 (AET request to replace Airport 136 Lab computers) can be done with bond money

Item #1029 -- New faculty new computer requests to be handled by Erica LeBlanc

Item #1030 -- Al says repairs should be \$300, new projector would be \$3,000 -- question of color accuracy -- projector is 3 years old so should have 3 or 4 years life left

Item #1032 looks more promising as projector to be replaced is past its life cycle -- Al recommends putting the cost at \$5,000

Item #1032 and item #1040 -- these two requests dovetail with part of a request made by Al DeSalles which was redirected to Jenny Merlic. Jinan to follow up with Jenny on this.

Item #1041 -- Photography Department request for 3 MacBook Pro laptops, originally submitted in the form of individual faculty requests for replacement computers -- verify that their office computers need replacement -- also do they need an office computer, do they understand laptops would be department laptops and chair has the right to re-allocate?

Next meeting put to rest faculty computer requests make final decision on recommendations for department requests.

Carol moves adjournment, Al seconds. Meeting adjourned at 11AM.

ISC Attendance

April 7 2016

Jinan Darwiche

Carol Womack

Ebrahim Jahangard

Jennifer Hsieh

Stew Peters

Al DeSalles

Shawn Jordison

