Information Services Committee (ISC) Meeting Minutes

Attendees: Simon Balm, Jamie Cavanaugh, Jocelyn Chong, Ellen Cutler, Jinan Darwiche, Al DeSalles, Maria Erickson, Diem Nguyen, Ebrahim Jahangard, Walter Meyer, Steve Peterson, Sal Veas

Meeting time: 4/30/2015, 11:15 AM to 12:30 PM

1. The Committee reviewed ISC 3/5, 4/2 and ISC/DE 4/23 joint meeting minutes. Simon moves to approve and Jinan seconds. The Committee approved all above meeting minute unanimously.

2. Jamie announced and welcomed Jinan Darwiche as the appointed ISC Chair for next year. Jinan explained that the current ISC meeting schedule conflicts with the Faculty Association meeting time proposed to discuss meeting times for next year.   The Committee decided that ISC meetings will be on Thursdays at 9:30 to 10:45 AM next year.

3. Sal explained that OEI Exchange platform hosts and lists each college and its courses under a common course list site. Committee members expressed concerns on adjunct faculty teaches multiple Districts under common course list under different Districts. There may be other potential issues. Sal stated that there are more discussions at the OEI to finalize issues and there is no update on Canvas platform timelines at this point.

4. Sal also announced the invitation to committee members on two demonstrations of online tutoring systems: Smartthinking and NetTutor.   The College will select and adopt one to service our students.

5. Jocelyn reviewed and discussed the final 2015-2016 instructional technology request summary list.   The updated list will be submitted to the Fiscal Services for funding considerations.   Jocelyn reported that there is no instructional block grant for next year at this point. The State May budget revise may have some changes. The fund source to support these needs has not yet been determined.

6. Jamie presented a draft Technology Resolution statement. The statement was developed to support the DPAC adopted Technology Vision statement below:

"The technological transformation underway compels SMC to cultivate a college culture that empowers its faculty and staff and prepares its students to master the skills, knowledge and abilities required to excel in the digital world. The effective use of technology is a priority in every function that the college performs and is an essential aspect of all current and future improvements to the college.

Santa Monica College cultivates a college culture that is responsive to this rapid transformation. SMC should be a leader and innovator for technology at the community college level. The

college is committed to being a forward thinking leader, to inform planning how technology will improve the institution, and to make institutional decisions based on these technology needs."

The Committee reviewed and made minor revision. Jinan moved the motion to adopt the Technology Resolution statement and present in the next Senate Exec meeting and Ebrahim seconds. The Committee approved the motion unanimously. The final statement to present to the Senate Exec is attached as reference.

7. Jamie updated the Committee regarding Accreditation Steering Committee would like to have more specific information regarding BYOD (Bring Your Own Device) policy. The Committee emphasized the importance of District support on device operations and training when faculty brings own devices for teaching.