

Information Services Committee

Meeting Minutes for Thursday 02/20/2014

Attendees: Simon Balm, Jamie Cavanaugh, Jinan Darwiche, Al Desalles Steve Hunt, Lee Johnston, Walter Meyer, Steve Peterson, Sal Veas

Meeting time: 11:15 AM to 12:30 PM

1. The ISC Committee discussed reviewing the 12/05/13 minutes at the next meeting.
2. Jamie confirmed ISC meeting dates for Spring 2014. She also outlined the four major topics from the Faculty Technology Retreat from 1/30/14.
 - The priority to make all classrooms SMART classrooms.
 - The importance of increasing the effectiveness of WIFI on campus, specifically the Liberal Arts Building.
 - The timeliness of implementing BYOD specifications.
 - The necessity for a technology learning lab and a full-time faculty trainer specializing in digital pedagogy.
3. Al prepared a spreadsheet showing classrooms without any AV technology. Walter inquired about six Art classrooms that still need AV technology but are not listed on the current spreadsheet. Al will revise the spreadsheet to include these Art classrooms. Al will submit the information for a RFQ. The Committee suggested that Al also include any additional staff resources to handle support for the additional projection equipment.
4. The Committee discussed the need for a Help Desk. Overall, faculty is unclear what process to follow when they have a technology issue. Steve suggested the process involve one Help Desk contact with the Help Desk forwarding the information to the correct person(s).
5. The Committee discussed the need for a map indicating where we have WIFI and where we don't.
6. Lee gave a report regarding the new storage purchased due to the implementation of BYOD using Citrix. Also, the College is switching to Office 365 with the rollout planned for Fall 2014.