

20140522 ISC Meeting

No minutes from last meeting so we will examine those next meeting, which is the last meeting of the year, on June 5. Hopefully by then we will know our budget numbers more fully.

Topics at TPC meeting:

At TPC meeting there was a discussion of key technology projects such as the storage project. The storage project will affect BYOD implementation. When we go into BYOD, how do we protect sensitive information? By using Citrix!

Electronic door lock project going on, retrofitting campus doors with electronic locks.

Also at TPC meeting Bob Dammer talked about upgrading the Wi-Fi access capabilities on campus.

Lee Johnston talked about deploying a disaster recovery plan.

Bob Dammer will be attending the next Academic Senate meeting to speak on these projects. Tuesday.

Lee Johnston talked about student photos, integrating them with blue bus photos. Faculty want photos of students along with rosters. They wanted this by fall, but that deadline might not be possible to make.

Sal updates the committee on Distance Ed news. A new pilot will be starting in the Fall semester. Wendy Parise will be taking the reins with Keith Graziadei and Jackie Seidon. 30 seats purchased for the Fall semester At One course for four Fridays. Will show instructors how to build an online course. 5 faculty doing some piloting in the summer: Sal is one, with Dana del George, Fariba Bolandhemat, and Walter Mayer. Training will be on best practices for online instruction, using Moodle for the course management tool. Most of the thirty spots have already been filled, according to Jinan.

Clarifications on Art Department requests. The document readers were for smart carts being used by Art, but besides those, Art still needs two scanners. These have been added to the ISC database. Jamie mentioned 2 more items left over from last year from previous Design Technology requests, that needed to be added in for this year: Faronics and Auto Desk. Avid tools was another Design Technology request that needed to be removed because that request has already been fulfilled.

Jamie talked about smart classroom needs and priorities. Al handed out a list of around 50 candidate rooms to be "smarted". Sal mentioned there might be high expectations these smart classroom improvements will be accomplished. There was a suggestion that the smart classrooms that were directly requested via ISC technology requests be ISC's

highest priority. Most of these requests mainly came from the English dept. ISC agrees that all these requests are priority level 1.

SteveH suggests that upgrading older smart classrooms should have priority over new smart classrooms. Al suggests it might be better to reach a one hundred percent smart classroom level before getting too hung up on upgrading older rooms. Al describes physical smart cart set ups. Standard cost of \$7,000. These are bare bones setups that do not include fancy switch boxes for changing the projection display between devices.

Simon suggests we make DH 205, DH 207, and DH 209 lower priority for smartening because carts are mainly used in those rooms.

Simon suggests we send Al's list of smart classroom candidates out to the departments that use those particular rooms to get an idea of priority for which rooms should be smarted first in the event that not all can be smarted. Sal adds that the list should also be presented to Georgia for her feedback as well.

Maria mentioned a problem with projection screens usurping whiteboard space. Al responded that the right kinds of boards with a short throw projector can be used for dry erase writing without any issues.

SteveH wants to make sure the general classroom smarting worksheet should not have priority over any of the smart requests made as part of the ISC technology proposals.

Al thinks the Liberal Arts Building would be priority 1 because the instructors there have been trying to teach on the 2nd floor of the Liberal Arts building and have had no opportunity for convenient projection over a course of many years.

Jinan mentioned that perhaps Bundy smart classrooms might be lower priority because there are many instructors who only go to Bundy because that is their only option for obtaining a smart classroom. The more options that exist on the Main Campus, the smaller the number of instructors who would need/want to make the trip to Bundy to teach their classes. The Bundy rooms on Al's list are on there because they don't have the smart technology, not because anyone requested these be smarted.

Committee decided to email chairs and ask them for their priorities. Deadline for responses will be before the June 5 ISC meeting.

Miscellaneous Topics

Calibrated Peer Review -- would entire college be interested in using this software? It allows students to review and even grade other student's assignments. Steven Londe has been demonstrating this. Jenny Merlic wants to know if SMC would be interested in purchasing a site license for it. Looks to be \$750 per year for over 100 students according to Jamie. It was agreed to table the matter and get Steve L to come to next meeting and talk about it.

SMC faculty home pages -- Faculty needs training on how to use them. Jenny Merlic mentioned to Jamie that she was wondering if we have considered this at ISC? In one instance, students were able to obtain tests placed by an instructor within his homepage directory, not realizing that doing so would make them susceptible to being acquired by students.

It was mentioned that there is currently a wide variation in the quality of faculty pages. Many of them reflect the outdated technology that was used at the time the homepages were first made available, years ago.

Sal suggests we give a couple of options, 1) let faculty do their own thing, or 2) adopt WordPress or some other tool as a common tool for creating/editing web pages. SteveH mentions security issues with managing WordPress. It was generally agreed that we need to re-think the homepage system.

Next meeting we talk about copyright policies for SMC. Our policy was approved in 1991.

Also next meeting we will discuss HelpDesk single point of contact for technology issues.