# **Meeting Minutes**

Date & Time: October 13, 2022 12:45 pm – 2:05 pm
Location: Zoom Conference Meeting
Chair: Delphine Broccard, Chair
Attendees: Delphine Broccard, Denise Kinsella, Heather Bennett, Carol Davis, Pete Morris, Brandon Reilly, Sri Susilowati, Keith Hawkey, Catherine Weir, Debra Locke, Claudia Henriquez.

## I. Call to Order: 12:47 pm.

#### II. Public Comments and Announcements

Public Comments: Pete mentioned that preparations are going well for M. Jackson event next month. He was successful in working with Paul to add a tag for Sustainability on the SMC website. Denise shared a term that is being used at sessions during her time at NAFSA conference in Sacramento which is "Study Away" or what the committee had been calling Study In-broad.

# III. Approval of Minutes: September 29, 2022

Motion to approve: Catherine Weir. Second: Brandon Reilley. Approved: Delphine Broccard, Heather Bennett, Pete Morris, Carol Davis, Sri Susilowati, Erica Onugha, Denise Kinsella, Debra Locke.

# **IV. Standing Business**

- a. Question of the day: If you could enroll in one class for fun, what class would you enroll in?
- b. Advertising GC Events Handout

There is currently no process in place for advertising events. Delphine shared a google form she's been working on with a list of contacts and steps for where to go and who to talk to when advertising events. The committee contributed to more contacts to be added to the list which will be shared with the committee as soon as it's finalized.

c. Peacebuilding Seminar Applications

We've received 4 applications for the seminar. The deadline to submit application is October 21<sup>st</sup>. The applicants will have to pay out of pocket and later will receive reimbursement. We are very interested in hearing about their experiences.



### d. Study Abroad Updates

Delphine, Denise, and Claudia met with Julia from UPeace University in Costa Rica to discuss the theme and itinerary. Julia emailed the final revision of the itinerary today. The committee reviewed the itinerary and went over the different daily educational activities that will be proposed to students interested in attending. The next step is to call for application for a facilitator

Long term, the Committee talked about revamping the study abroad program. In the meantime, the Committee talked about reviving the Costa Rica for Summer 2023. To ensure the success of the program, the Committee agreed to keep the program as is: 7-10 days long with minimum program revisions. Delphine and Brandon were the original faculty leads for the CR program. Because Brandon is no longer able to lead, Delphine will lead the trip and a call for a co-lead will be made once trip details are determined. Ideally, the CR trip should take place a week after the end of Spring semester to give students and faculty some time to prepare. The proposal for this trip will be submitted to the Senate for approval. Finally, Denise suggested the Committee consider the Catalina and Finland & Estonia trips for Spring Break & Summer 2024.

Motion to move forward with Costa Rica trip in Summer 2023 with Delphine as lead: Denise Kinsella. Second: Brandon Reilly. Approved: Pete Morris, Heather Bennett, Sri Susilowati, Debra Locke, Carol Davis, Catherine Weir. Abstain: Delphine Broccard

### e. Fall Teach-In Date & Theme

Fall Teach-In usually takes place beginning of November, currently that conflicts with the Dr. M. Jackson event. The committee proposed to have two meetings in a row to accommodate Fall Teach-In on November 10<sup>th</sup>.

Motion to cancel November 3<sup>rd</sup> meeting, have Fall Teach-In November 10<sup>th</sup> and a regular meeting on November 17th: Brandon Reilly. Second: Denise Kinsella. Approved: Delphine Broccard, Pete Morris, Heather Bennett, Sri Susilowati, Debra Locke, Carol Davis, Catherine Weir.

The Committee thought it be appropriate for the Fall Teach-In topic to be in one of the words from the current theme of Risk, Refuge & Resilience. The Committee discussed using the first word, "Risk," as the theme for the Teach-In along with the questions associated with it to invite the SMC community to explore its different meanings. For example, "What does 'risk' mean for you in your discipline and how do you approach it?"

Motion to use the theme of Risk for Fall Teach-In: Pete Morris. Second: Denise Kinsella. Approved: Brandon Reilly, Heather Bennett, Sri Susilowati, Debra Locke, Carol Davis, Catherine Weir.



# V. Adjournment

Motion to Adjourn: Brandon Reilly, Heather Bennett. Approved: Delphine Broccard, Carol Davis, Pete Morris, Sri Susilowati, Catherine Weir, Debra Locke. 2:03 pm

For all documents, visit <u>www.smc.edu/globalcitizenship</u> Next scheduled meeting: Thursday, October 13, 2022

