

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: October 1, 2025

Time: 12-1:30pm PST (Pacific Standard Time)

Members present: Steph Anderson, Tram Dang, Leah Hald, Erika Knox, Kristin Lui-Martinez, Mark Tomasic

- I. **Call to Order:** 12:08
- II. **Approval of Agenda:** Motion to approve agenda made by Kristin Lui-Martinez. Seconded by Erika Knox. The motion passed unanimously.
- III. **Mindfulness Moment**
- IV. **Public Comments:** None
- V. **Announcements:** None
- VI. **Approval of Minutes from September 17th meeting.** Motion to approve minutes made by Erika Knox. Seconded by Kristin Luis-Martinez. The motion passed unanimously.
- VII. **Chair's Report:**
 - Steph Anderson reached out to Pasadena Community College Social Justice Committee regarding collaboration on a mutual "contract" protecting DEIA initiatives.
 - Could our committee assist in forming/informing on guiding questions for members of the Curriculum Committee as we move toward inclusion of IDEAS into course outlines of record. ASCCC also has resources available for embedding IDEA into CORs. [ASCCC has created tools](#) that may be helpful.
- VIII. **Action Items**
 - [EDC Objectives 2025-2026](#) Motion to approve 2025-2026 goals made by Mark Tomasic. Seconded by Erika Knox. The motion passed unanimously.
- IX. **Discussion Items**
 - [Model syllabus – Introduction Update](#): The Equity and Diversity Committee will work on updating the introduction to the model syllabus and the PERC committee will work on rearranging the actual model syllabus. For the next meeting committee members will review and be prepared to discuss the guiding questions.
- X. **Adjournment:** 1:31pm. Motion to adjourn made by Kristin Lui-Martinez. Seconded by Leah Hald. The motion passed unanimously.

Future Meetings:

- October 15th
- October 29th
- November 12th
- November 26th
- December 10th