

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: March 04, 2026

Time: 12-1:30pm PST (Pacific Standard Time)

Members present: Tram Dang, Kristin Lui-Martinez, Kaelyn Rodriguez, Mark Tomasic

Interested parties: None

- I. **Call to Order:** 12:21pm
- II. **Approval of Agenda:** Motion made by Mark Tomasic. Seconded by Kaelyn Rodriguez. The motion passed unanimously.
- III. **Public Comments:** None
- IV. **Announcements:** There is a virtual California LGBTQIA2S+ Summit on April 15th and 16th. Kristin Lui-Martinez will register, and the information on registration will be shared with the entire committee.
- V. **Approval of Minutes from December 10th, 2025, meeting:** Motion made by Kristin Lui-Martinez. Seconded by Kaelyn Rodriguez. The motion passed unanimously with one abstention by Kaelyn Rodriguez.
- VI. **Chair's Report:** The EpiCenter is developing a series of short videos in relation to various professional development programs/initiatives. Tram Dang will forward the first draft video to committee members.
- VII. **Discussion Items**
 - Revisiting EDC goals and plan for Spring 2025
 - Model syllabus – PERC Collaboration:
 1. Tram Dang will reach out to PERC regarding the current recommendations for the model syllabus.
 - Centering Equity in Instructional Evaluation - [Instructional framework worksheet](#):
 1. There was a meeting with the FA to discuss the framework, but follow-up needs to happen. Tram Dang/Kristin Lui Martinez will reach out to Academic Senate President Vicenta Arrizon regarding where we stand in terms of having the framework included in the contract.
 - Assist in adopting IDEAAS framework:
 1. Tram Dang will reach out to gauge what support our committee can provide.
 - Collaboration with Curriculum Committee on equity in COR:
 1. This item will be tabled until the IDEAAS framework is more fully implemented into the culture of the College.
 - Update and administer [FT and PT Faculty Equity Awards](#)

1. We can give nominees the option to receive the recognition publicly or privately. Tram Dang will inquire as to how many awards (plaques) we can afford to provide.

VIII. Adjournment: 1:27pm. Motion to adjourn made by Kristin Lui-Martinez. Seconded by Kaelyn Rodriguez. The motion passed unanimously.

Future Meetings (Spring 2026):

- March 4th
- March 18th
- April 1st
- April 22nd
- May 6th
- May 20th
- June 3rd