

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: May 29th

Time: 12-1:30pm PST (Pacific Standard Time)

Members present: Steph Anderson, Sara Brewer, Bri Brickley, Tram Dang, Jazz Singh, Mark Tomasic

- I. **Call to Order:** 12:08
- II. **Approval of Agenda:** Motion made by Sara Brewer. Seconded by Mark Tomasic. The motion passed unanimously.
- III. **Public Comments:** None
- IV. **Approval of Minutes from May 15th Meeting:** Motion made by Tram Dang. Seconded by Sara Brewer. The motion passed unanimously with one abstention from Bri Brickley.
- V. **Chair's Report**
 - Discussion in Exec on Global Citizenship: GC was not included in first draft of new mission statement (nor was sustainability). Curriculum Committee has decided to keep GC as a requirement for all students and look into creating a certificate in GC (instead of a requirement). GC and sustainability are now being worked back into the draft mission statement.
 - Racism in AI – EDC sponsored event: Steph Anderson attended the event sponsored by the Public Policy Institute (PPI) and co-sponsored by the Equity and Diversity Committee.
 - At full Senate meeting on 5.28.24, Steph Anderson and Jessica Krug spoke about Jessica's framework for instructional evaluation. The presentation was well received, and attendees asked for a template of the framework that Jessica developed. This presentation will be given to Department Chairs in the future to garner their buy-in.
- VI. **Action Items:** None
- VII. **Discussion Items**
 - Fall Flex (Aug. 22nd) – Equitizing syllabuses? Updates to EDC website with equitizing syllabuses content: Our committee has been asked to do an equitizing syllabuses presentation on August 21st for the Department of Modern Languages and Cultures. If we did this, we would need to work with the Chair on navigating their department culture. Bri Brickley will contact the

Department Chair to find out their specific needs. Steph will check on funding opportunities to support our adjunct faculty who may be involved with this presentation and check to see if Kat Olvey is available for the presentation. Potentially, we present this workshop in Fall 2024 for Modern Languages and Cultures and then at Spring 2025 Flex, we present a workshop for the entire faculty.

- [End of Year Report](#) - Draft of committee goals for 2024-2025 & meeting state date
- Invited Guest Cathi Miller – Gender & Equity in Early Childhood

VIII. Adjournment 1:30pm: Motion to adjourn by Bri Brickley. Seconded by Tram Dang. The motion passed unanimously.

Upcoming Meetings

- Fall 2024
 - Aug. 28th
 - Sept. 11th
 - Sept. 25th
 - October 9th
 - October 23rd
 - November 6th
 - November 20th
 - December 4th