

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: October 9th, 2024

Time: 12-1:30pm PST (Pacific Standard Time)

Members in attendance: Steph Anderson, Bri Brickley, Tram Dang, Kat Olvey, Mark Tomasic

Interested Parties: Lea Hald, Jessica Krug, Kazimer Vernota

- I. **Call to Order:** 12:08pm
- II. **Approval of Agenda:** Motion made by Kat Olvey. Seconded by Mark Tomasic. The motion passed unanimously.
- III. **Mindfulness Moment**
- IV. **Public Comments:** None
- V. **Announcements:** Beyond Safe Zone Training on Friday, 10/25 from 10am-2:30pm (location TBD)
- VI. **Approval of Minutes from September 25th meeting:** Motion made by Kat Olvey. Seconded by Tram Dang . The motion passed unanimously with one abstention (Kat Olvey).
- VII. **Action Items:** None
- VIII. **Discussion Items**
 - Ad-hoc committee with PERC on [model syllabus](#):
 - Decide who will serve on the ad hoc committee (2 members each from Equity and Diversity and PERC plus one back-up member from each committee). Kat Olvey and Mark Tomasic can serve as back-up members. Bri Brickley, Tram Dang, and Steph Anderson can commit to the ad hoc committee in the Spring.
 - Equitable syllabus workshop planning:
 - The first half of the workshop will be foundational/defining terms/statistical data. Second half of workshop will focus on equity-centered syllabus samples. The presentation will end with a Q&A with Steph Anderson, Tram Dang, and Sara Brewer.
 - The workshop is part of the “Faculty Forum” programming and will be held on Wednesday, October 30, 12:45-2:15pm M104/Hyflex.
 - SMC Land and Labor Acknowledgment:

- Mark Tomasic introduced work he is doing along with Elisa Meyer on updating the SMC Land and Labor Acknowledgment. They are picking up on the work of the Decolonizing the Academy Committee and will present their updates to Department Chairs in November. Currently they are planning to meet with a representative of the Tongva peoples regarding the Land and Labor Acknowledgement.
- Instructional Framework
 - Review updated framework and discuss the rubric for self-assessment.
 - We will present the framework to the Academic Senate at large for their input before developing the rubric further.

IX. Adjournment: 1:30pm. Motion to adjourn made by Bri Brickley. Seconded by Tram Dang. The motion passed unanimously.

Upcoming Meetings

- October 23rd
- November 6th
- November 20th
- December 4th