

## Meeting Minutes

**Location:**

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

**Date:** October 23rd, 2024

**Time:** 12-1:30pm PST (Pacific Standard Time)

**Members present:** Steph Anderson, Bri Brickley, Tram Dang, Juliet Moore, Kat Olvey, Mark Tomasic, Sara Brewer (via Zoom)

**Interested parties:** Kazimer Bernota, Leah Hald

- I. **Call to Order:** 12:05pm
- II. **Approval of Agenda:** Motion made by Bri Brickley. Seconded by Juliet Moore. The motion passed unanimously.
- III. **Mindfulness Moment**
- IV. **Public Comments:** None
- V. **Announcements:**
  - Synapse Contemporary Dance Theater performance is November 9 and 10 at 7:30pmn at the Broad Stage.
  - Safe Zone panel training is Friday, October 25<sup>th</sup>
  - Tram Dang has started a survey for STEM students regarding their use of time outside of class. She will use the data to help apply for funding for the STEM program.
- VI. **Approval of Minutes from October 9th meeting:** Motion made by Kat Olvey. Seconded by Tram Dang. The motion passed unanimously with one abstention by Juliet Moore.
- VII. **Action Items:** None
- VIII. **Discussion Items**
  - Rescheduling Equity Brown Bags: We will not reschedule the missed event from last week. The next brown bag event will be November 13<sup>th</sup>.
  - Equity video in hiring process: Tram Dang noted that HR approved of the creation of a short video to clarify hiring practices and processes in STEM. Tram will send the script to our committee to garner input.

- Faculty Forum Workshop Planning: Kat Olvey and Bri Brickley presented their plan for the equity minded syllabus faculty forum. Tram Dang, Sara Brewer, and Steph Anderson will provide syllabi from their current classes for participants to review and answer questions at the end of the session.
- Instructional Framework full-senate update: The framework was presented as an informational item at the last senate meeting. Handouts were provided and there will be a more robust discussion at the next senate meeting.
- Meet & Greet - Dean of Equity, Pathways & Inclusion, Dr. Llanet Martín

**IX. Adjournment at 1:35pm.** Motion to adjourn made by Tram Dang. Seconded by Juliet Moore. The motion passed unanimously.

#### **Upcoming Meetings**

- November 6<sup>th</sup>
- November 20<sup>th</sup>
- December 4<sup>th</sup>