

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: March 13th

Time: 12-1:30pm PST (Pacific Standard Time)

Members present: Steph Anderson, Sara Brewer, Bri Brickley, Tram Dang, Vicenta Arrizon

- I. **Call to Order:** 12:15
- II. **Approval of Agenda:** Motion made by Vicenta Arrizon. Seconded by Tram Dang. The motion passed unanimously.
- III. **Public Comments:** None
- IV. **Announcements:** None
- V. **Approval of Minutes from February 28th Meeting:** Motion made by Sara Brewer. Seconded by Vicenta Arrizon. The motion passed unanimously.
- VI. **Action Items:** None
- VII. **Discussion Items**
 - Gender Pronouns options for Canvas
 - New drop-down menu
 - Post Flex Workshop Reflection
 - Making the model syllabus a Google site
 - Bringing the workshop to specific departments, guiding faculty through self-reflection
 - Fall flex day, two parts: (1) equity-minded syllabus and (2) liquid syllabus
 - Annual Equity Awards
 - Nominations to be submitted by April 19th
 - Timeline set
 - Form finalized
 - Book discussion tabled. Will discuss at the next meeting.
- VIII. **Adjournment:** 1:23PM. Motion to adjourn made by Vicenta Arrizon. Seconded by Sara Brewer. The motion passed unanimously.

Upcoming Meetings

- March 27th
- April 17th
- May 1st
- May 15th
- May 29th