

Meeting Agenda

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: February 14th 2024

Time: 12-1:15pm PST (Pacific Standard Time)

Members present: Steph Anderson, Sara Brewer, Vicenta Arrizon, Bri Brickley, Kat Olvey, Tram Dang, Mark Tomasic

- I. **Call to Order:** 12:08PM
- II. **Approval of Agenda:** Motion made by Sara Brewer. Seconded by Vicenta Arrizon. The motion passed unanimously.
- III. **Mindfulness Moment:** led by Mark Tomasic
- IV. **Public Comments:** None
- V. **Approval of Minutes from December 6th 2023 Meeting:** Motion made by Vicenta Arrizon. Seconded by Bri Brickley. The motion passed unanimously.
- VI. **Announcements**
 - “Beyond Safe Zone” LGBTQ+ Workshops: Certification program modeled after “undocu-ally” program. The training will be 4-hours targeted for SMC employees. The first training/certification will be on April 19th, 9am-1:00pm. Public announcement of the program will be made May 3rd. The programming is under the umbrella of the EPICenter.
 - Gender Affirming Syllabi statement: Sara Brewer spoke with Brian Rajski, Chair of the Professional Ethics and Responsibilities committee. He will agendaize placing this verbiage on the SMC model syllabus at their first meeting this semester. There is a possibility that the model syllabus will be overhauled by the Professional Ethics and Responsibilities committee in collaboration with our committee.
- VII. **Action Items:** None
- VIII. **Discussion Items**
 - Spring '24 Institutional Professional Development Day workshop planning – Equitizing Syllabi: Bri will handle the slides for the first half of the workshop (background and foundational information – unpacking terms, faculty responsibilities). Kat will lead the second half of the

workshop – comparing pre-equity minded and equity minded syllabus, strategies for creating an equity minded syllabus, self-assessment of attendee’s own syllabus. Kat and Bri will present their power point for the presentation at the next meeting.

- ASR Centering Equity in Instructional Evaluation: Updates to Title V. Minimum quals changed for California CCs – equity competencies must be used in evaluation. The State provides guidelines for criteria and Districts decide in what ways the guidelines will be implemented. Steph will share the information with Peter Morse and possibly present to the full Senate and Department Chairs as an information item.
- Un-grading “book club”: Tram provided input on un-grading in physics classes. By March 13th members will have read Part I (first 5 chapters) of the un-grading book.
- Spring 2024 Schedule: Extend Spring 2024 meetings by 15 minutes (12:00-1:30pm).

IX. Adjournment: 1:15pm

Upcoming Meetings

- February 28th
- March 13th
- March 27th
- April 17th
- May 1st
- May 15th
- May 29th