

Meeting Minutes

Location:

- HSS261 (Academic Senate Office)
- Zoom (<https://us06web.zoom.us/j/95534437834>)

Date: October 25th

Time: 12-1:15pm PST (Pacific Standard Time)

Members Present: Steph Anderson, Mark Tomasic, Sara Brewer, Bri Brickley, Kat Olvey, Tram Dang, Vicenta Arrizon

- I. **Call to Order:** 12:10pm
- II. **Approval of Agenda:** Motion to approve Sara Brewer. Seconded by Kat Olvey. The motion passed unanimously.
- III. **Mindfulness Moment:** led by Mark Tomasic
- IV. **Public Comments:** None
- V. **Announcements:** Steph Anderson reminded members to attend one of the SMC Mission/Vision taskforce meetings and provided an update on the gathering for healing held on October, 20th in relation to the cancelled theater arts department. Update from Vicenta Arrizon and Steph Anderson on pending Academic Senate resolutions including the guided pathways resolution.
- VI. **Approval of Minutes from October 11th, Meeting:** Motion made by Kat Olvey. Seconded by Tram Dang. The motion passed unanimously.
- VII. **Discussion Items**
 - [Self-Evaluation Draft](#) for Instructor Evaluation:
 - The draft shared is an improvement over the existing self-evaluation form in that it includes focus on DEI and pedagogy. Our committee will continue to work on our resolution to revise the entire evaluation process.
 - Equitizing syllabi: tabled until November 8th.
 - Gender-inclusive statement for model syllabus: tabled until November 8th.
- VIII. **Adjournment:** 1:17pm

Upcoming Meetings

- November 8th

- November 22nd
- December 6th