

Santa Monica College - Equity and Diversity Committee

Meeting Minutes

Location: Zoom (online)

Date: September 9, 2021

Time: 1:00-2:00 P.M. PST (Pacific Standard Time)

Members Present: Kevin Chicas, Amber Urrutia

Interested Parties: Tiffany Inabu, Laila Moosa, Roxana Cruz

- I. **Call to order:** 1:05pm
- II. **Approval of Agenda:** lacking quorum
- III. **Public Comments:** None
- IV. **Mindfulness Moment:** Led by Kevin Chicas
- V. **Approval of Minutes from June 3, 2021 Meeting:** lacking quorum
- VI. **Chairs Report:** Summary of what has happened since last meeting in Spring – preliminary work on Equity Resource Guide, worked with Lea Hald on professional development day and publicizing the Guide

Erin Cue (New Faculty committee) expressed interest in using the Guide to train new faculty, session was held during Flex Day as partnership between the two committees

Kevin attended the Academic Senate retreat, spoke with Senate president Jamar London regarding support for the Guide, focus on resolution the committee created in 2017-18 regarding hiring practices, Jamar connected with Andrew Nessler, chair of Personnel Policies committee, to see how we should update this resolution

Concerns expressed at first Executive Committee meeting regarding faculty teaching modalities (online/on ground), due to faculty concerns. Clear communication is important and can be improved– is there a role for our committee in this discussion?

- VII. **Old Business:** Continuing to work with Erin Cue and New Faculty committee to use the Guide for faculty training, Lea Hald for professional development opportunities

VIII. New Business: Discussion of creating new resolution for academic affairs regarding equitable treatment of faculty with scheduling, classroom modalities in the upcoming year

Welcome new members: Tiffany Inabu, Laila Moosa, Roxana Cruz

Student Representation on E&D Committee: Tiffany will help us find a good representative since she works closely with students

Items to consider; how many spots, what would their role be – observer or voting member, how can they help contribute to the guide, how can we best coordinate their attendance

Further goals and responsibilities for the year: tabled for next meeting

Meeting schedule confirmed for the semester – every other Thursday afternoon (next meeting is September 23)

IX. Adjournment: 2:08pm

For all documents, visit <https://www.smc.edu/administration/governance/academic-senate/committees/equity-diversity.php>