

# Santa Monica College - Equity and Diversity Committee

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## Meeting Minutes

**Location:** Zoom (online)

**Date:** June 3, 2021

**Time:** 1:00-2:00 P.M. PST (Pacific Standard Time)

**Members Present:** Vicenta Arrizon, Sara Brewer, Kevin Chicas, Mark Tomasic

**Interested Parties:** Erin Cue, Chair, New Faculty Committee

- I. **Call to order: 1:06pm**
  
- II. **Approval of Agenda**  
**Motion to approve:** Vicenta Arrizon  
2<sup>nd</sup>: Sara Brewer  
Motion passed unanimously
  
- III. **Public Comments:** : Erin Cue met w/ the Chair of the Professional Development Committee and received confirmation that the New Faculty Committee will present at Fall 21 flex day.
  
- IV. **Approval of Minutes from May 20, 2021 Meeting**  
**Motion to approve:** Mark Tomasic  
2<sup>nd</sup>: Sara Brewer  
Motion passed unanimously w/ one abstention: Vicenta Arrizon
  
- V. **Chairs Report:** Kevin Chicas and Mark Tomasic were invited to serve on the EGC Advisory Counsel. There may be intersection with the work of our committee on the equity guide 2.0 and the work of the EGC. Kevin Chicas will meet with the leaders of EGC over the summer to discuss possible areas of intersection.
  
- VI. **Other reports:** None
  
- VII. **Old Business:** None

## VIII. New Business

### Additions/revisions for Equity Resource Guide 2.0

- Turning the module pages into a discussion pages is favored over a link to a Google form as the discussion format will allow for more interaction.
- Embedded videos will need to be captioned.
- A basic format can be developed for embedded videos and shared with faculty who would like to upload videos. This can include introduction information, and an ending/tag line.
- Chair will research whether we can have a dedicated email address for our committee to streamline communications to faculty.
- Note in the introduction to the guide that it is a living document, and that we encourage constant self-reflection for our work to remain relevant w/ current times.
- Note in the introduction that not all the work in the guide is expected to be completed at once, it is ongoing.
- Chair will research whether we can embed a link on our committee homepage that allows faculty to request access to the Canvas shell.
- Sara Brewer can set coding for accessibility that can be used for all pages of the 2.0 resource guide.
- Consider changing the “Equity Challenge” heading to “Equity Self-Reflection.”
- Create a “Quick Start” page for new users that explains the guide.

### Permanent Student Seat on the Equity and Diversity Committee

- The vote on whether to allow a permanent student seat on the committee was tabled until Fall 21. This will provide enough time to outreach to students and internally develop the role/scope of student membership on the committee.

### Fall 2021 Meetings

- Chair will send an electronic poll to establish fall meeting dates/times. Chair has also actively been recruiting new members for Fall 21.

## IX. Adjournment: 2:07pm

**For all documents, visit <https://www.smc.edu/administration/governance/academic-senate/committees/equity-diversity.php>**