

Santa Monica College - Equity and Diversity Committee

Meeting Minutes

Location: Zoom (online)

Date: April 29, 2021

Time: 1:00-2:00 P.M. PST (Pacific Standard Time)

Members Present: Vicenta Arrizon, Sara Brewer, Kevin Chicas, Mark Tomasic and Amber Urrutia

Interested Parties: None

- I. **Call to order: 1:05pm**
- II. **Approval of Agenda**
Motion to approve: Vicenta Arrizon
2nd: Sara Brewer
Motion passed unanimously
- III. **Public Comments:** None
- IV. **Approval of Minutes from April 1, 2021 Meeting**
Motion to approve: Amber Urrutia
2nd: Sara Brewer
Motion passed unanimously
- V. **Chairs Report:** Update from Academic Senate Executive meeting regarding student membership on Senate committees: Students have been in contact with Senate committees to be more involved in shared governance at the College. Senate committees have discretion to seat student and/or Classified Staff members. It was suggested for Fall 21 semester to have a Senate/student meet and greet or a more general outreach to interested students. It was also noted that currently, some Senate committees permit voting rights to students and regular attendance by students is not required.

Other reports: None
- VI. **Old Business:** Chair Kevin Chicas provided a summary of feedback received from the Equity and Diversity Committee Spring professional development day presentation. Detailed feedback can be found in the minutes from the April 1, 2021 meeting. The Chair suggested creation of a Google form to collect information on equity best practices from all SMC faculty. This information would then be curated by the Equity and Diversity Committee.

VII. New Business

Equity Resource Guide 2.0:

- The Canvas platform is the preferred method for publication/dissemination of the 2.0 guide. This will provide ease of use, accessibility, adaptability, and the possibility for multiple committee members to work on the guide simultaneously.
- Mark Tomasic will update the “Curriculum” section of the guide on Canvas and at the next meeting, the Committee will decide on formatting. This section will be used as a template for the rest of the guide.
- The remaining sections will be split among committee members with the goal of having the new formatting in place by the end of the Spring 21 semester.
- Kevin Chicas will eventually invite members of the Distance Education Committee to review the Canvas shell and provide feedback.

Student Membership on Equity and Diversity Committee

- It was suggested that one permanent student seat be open on the committee for a trial period of one academic year. A vote will be taken regarding this item by the end of the Spring 21 semester.
- After the trial period, the Committee can decide if the student seat should have voting rights.
- Kevin Chicas will invite AS members to attend any of our regularly scheduled meetings.

VIII. Adjournment: 2:06pm

For all documents, visit <https://www.smc.edu/administration/governance/academic-senate/committees/equity-diversity.php>

Next scheduled meeting: May 27, 1-2 P.M. (online)