

Equity & Diversity Committee

Meeting Minutes September 18, 2019

Location: The Center for Teaching Excellence (M104)
Date: Wednesday, September 18, 2019
Time: 1:00 - 2:00pm

Members in attendance: Sara Brewer, Kathleen Motoike, Amber Urrutia, Kevin Chicas
Others present: Daniel Haiem, CEO of ClassCalc

- I. **Call to Order:** 1:10 pm
- II. **Approval of Agenda: Motion made by** Amber Urrutia.
Seconded by Sara Brewer. The motion passed unanimously.
- III. **Public Comments:** Dan Haiem did a brief presentation and a web-based demo of ClassCalc (ClassCalc.com), a calculator mobile app for iOS/Android. The app has been used in Chemistry and Physics courses at SMC (the Math Dept. has been apprehensive in adopting it so far). Dan informed the committee that several faculty and students have recorded video testimonials citing its benefits to their learning. While the app is free for student use in its pilot phase, the 'lock down' feature (a preventative feature that blocks access to other mobile apps/settings on a smartdevice when ClassCalc is used for a test) requires a small payment to use. The app with full functionality costs \$1 per student per month (\$12 for the year). ClassCalc also offers a buyback program for participating colleges where they purchase old scientific and graphic calculators in exchange for an extended free license of ClassCalc. After the demo, the committee had a small discussion where they provided feedback to Dan on how to better promote the app for potential wider adoption at SMC. Sara suggested that Dan reach out to department chairs to see if specific courses would benefit from use of the app. Amber suggested bundling ClassCalc with iClicker in a proposal for acquiring equity/CE funds. Dan informed the committee that he would send an e-mail with additional information on ClassCalc and do a follow-up.
- IV. **Approval of Minutes from May 29, 2019: Motion made by** Kathleen Motoike.
Seconded by Sara Brewer. The motion passed unanimously.
- V. Reports
 - a. Chairs report: none
 - b. Other reports: none

VI. Major items of business:

- a) Review of Goals and Objectives for 2019-20 and SMC re-design goals: The committee had a brief discussion on what specific re-design goals would be best to provide support for the college. After reviewing the spreadsheet and 'Overarching Goals' re-design document, they mutually agreed that Goal 3 (Student Support), Goal 6 (Student-Facing Technology), Goal 8 (Professional Development), and Goal 9 (Campus Community) are the most relevant to the committee's existing goals, and should be prioritized. Although the re-design goals spreadsheet designates Goal 4 (Critical & Gateway Courses) and 5 (Scheduling/Enrollment) to the committee, they felt and agreed that those areas are of little to no relevance to the committee's work and should be struck off – with the potential exception of Goal 4a. The committee decided to postpone holding a proper vote on approving SMC Re-design Goal 3, 6, 8 & 9 until the next meeting with all members present.

VII. Announcements: none

VIII. Adjournment: 2:01 P.M.