
Equity & Diversity Committee Meeting Minutes

Location: Center for Teaching Excellence (M104)

Date: Wednesday, October 23, 2019

Time: 1:00 -2:00 pm

Members in attendance: Sara Brewer, Kevin Chicas, Chanté De Loach, Kathleen Motoike, Mark Tomasic, Amber Urrutia

Others present: Andria Denmon, Angelina Misaghi

I. Call to Order: 1:08 pm

II. Approval of Agenda: Motion made by Kevin Chicas. Seconded by Chanté De Loach. The motion passed unanimously.

III. Public Comments: None.

IV. Approval of Minutes from October 2, 2019 meeting: Motion made by Amber Urrutia. Seconded by Chanté De Loach. The motion passed unanimously.

V. Reports

a. Chairs report: None.

b. Other reports:

- i. Amber Urrutia met with a representative from “ClassCalc” and was walked through procedure to set up and use the app. Amber reported the tool is more intuitive than a regular calculator with an ability for students to use it during testing. It serves to support equity as students don’t have to purchase an expensive calculator. Amber will create a whereas statement in regards to SMC purchasing a license for ClassCalc and IClicker for the committee to approve.

VI. Old Business: There was no approval of agenda at the October 2, 2019 meeting, therefore, the committee re-voted on the 2019-20 Goals and Objectives from that meeting. Sara Brewer moved to re-approve the goals and objectives. Seconded by Kevin Chicas. The motion passed unanimously.

VII. New Business

- a. Review new SMC model syllabus: The new model syllabus was reviewed and a list of suggestions was developed and will be provided to the Professional Ethics and Responsibilities Committee. The recommendations included re-wording the DACA statement and the statement on equity and inclusion at SMC.
- b. Develop action plan/timeline for achieving 19/20 goals and objectives: Tabled.
- c. Update equity resource guide: Angelina Misaghi provided verbiage to include in the resource guide regarding zero cost textbooks and OER resources. Other committee members have updated links from their respective sections of the guide. Chair will compile all information.
- d. Identify all-gender restrooms on campus maps: the committee was provided with a new version of the “Student Survival Guide” map with suggestions for identifying all-gender restrooms. The committee had several suggestions for updating the map beyond the all-gender restroom identification. Chair will share these suggestions with Mike Tuatasi, Vice President of Student Affairs.

VIII. Announcements: Chair announced the Dance Department’s upcoming Synapse Contemporary Dance Theater performances.

IX. Adjournment: 2:15 pm

For all documents, visit: <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Equity-Diversity.aspx>

Next scheduled meeting: Wednesday, November 6, 2019 (M104)