

**Santa Monica College
Equity and Diversity Committee
MINUTES**

Wednesday, October 25, 2017 12:00 – 1:00 pm, HSS 301

In Attendance:

Members: Sara Brewer, Chante DeLoach, Mark Tomasic, Amber Urrutia

Others Present: None

- I. Call to order: 12:10 pm
- II. Public Comments and Announcements: None
- III. **Approval of Agenda: Motion made by Amber Urrutia; Seconded by Chante DeLoach.** The motion passed unanimously.
- IV. **Approval of Minutes from 9.27.17 meeting: Motion made by Sara Brewer; Seconded by Amber Urrutia.** The motion passed unanimously.
- V. Chair's Report/Information Items: Chair reported that the Committee's whereas statement on increasing diversity in hiring pools was passed by the full Academic Senate on Tuesday, October 17, 2017.
- VI. Major items of business:
 - a. Review recommendations for speakers/topics for Spring Professional Development Day: potential topics to recommend for professional development workshops include use of "clickers" as pedagogic tool and as a tool to help close the equity gap (Amber Urrutia will follow up with her colleague on developing this idea into a workshop format). Mark Tomasic will contact PDC regarding topic of Spring Professional Development Day.
 - b. Review of resources for Equity Resource Guide for SMC faculty: various existing resources were discussed/evaluated. Our resource guide will be approximately 10-15 pages and will cover "the basics" as they pertain to our institution with links to more detailed resources as deemed appropriate. Draft outline for the SMC Equity Best Practice Resource Guide:
 - Introduction: who we are (student/faculty) data driven text
 - Definitions
 - Language Barriers
 - Pedagogy Resources: Developing equitable curriculum; developing equitable syllabi; equity best practices in the classroom; equity best practices in assessment
- VI. Public Comments and Announcements: None
- VII. Adjournment: 1:00 pm