

**Santa Monica College  
Equity and Diversity Committee  
MINUTES  
WEDNESDAY, NOVEMBER 9, 2016 2:00 - 3:00 pm  
HSS 261**

In Attendance:

Members: Sara Brewer, Kevin Chicas, Chante Deloach, Joseph Ferrerosa, Madeline Kubo, Mark Tomasic, Amber Urrutia

Others Present: None

- I. Call to Order: 2:17pm
- II. Public Comments: None
- III. **Approval of 11.9.16 agenda: Motion made by Chante Deloach Seconded by Kevin Chicas. The motion passed unanimously.**
- IV. **Approval of Minutes from 10.26.16 meeting: Motion made by Joseph Ferrerosa. Seconded by Madeline Kubo. The motion passed unanimously.**
- V. Major items of business:
  - A. The Committee voted to shift those members who have been consistently absent from the status of voting members to the status of Interested Party. This changed the number of voting members to eight (8) and number needed for quorum to five (5). **Motion to change number of voting members and quorum made by, Sara Brewer. Seconded by Chante Deloach. The motion passed unanimously.**
  - B. The objective to evaluate digital media was re-worded to the following:
    - i. The Equity and Diversity Committee will evaluate the content of SMC's website and recommend changes as needed to reflect the equity and diversity goals of the College. **Motion to approve wording change of digital media objective made by Kevin Chicas. Seconded by Chante Deloach. The motion passed unanimously.**
  - C. The Committee voted on the objectives below to pursue for academic year 2016/17:
    - i. The Equity and Diversity Committee will review quantitative data regarding diversity of SMC Faculty and Staff in relation to diversity of student population.
    - ii. The Equity and Diversity Committee will review quantitative data on ten-ure and associate status granted to faculty by demographic category.

- iii. The Equity and Diversity Committee will work with building management and services to identify existing space for gender neutral restrooms for faculty, staff and students on all campuses. The Committee will provide recommendations as needed. **Motion to approve objectives made by Kevin Chicas. Seconded by Chante Deloach. The motion passed unanimously.**

VI. Chair's Report: The Committee was updated on the following:

- i. Chair has been in email contact with Gregory Brown from building services regarding information and updates on Gender Neutral Restrooms on all SMC campuses. An in-person meeting will be arranged to discuss further details.
- ii. Chair is waiting to hear back from HR regarding best resources for data collection in regards to C1 and C2 above.
- iii. Chair asked members for suggestions for speakers and topics for Spring Professional Development Day. Ideas will be vetted at the 11.30.16 meeting.

VII. Public Comments: None

VIII. Adjournment: 3:05pm