

EAC Minutes
October 15th 2013
4pm-5.30pm

Attendees:

Amber Katherine, Garen Baghdasarian, Stuart Cooley, Eric Oifer, Genevieve Bertone, Oscar Rodriguez, Alex Schwartz, Michelle King

- I. Announcements
 - a. Sustainability Week
 - b. Blackfish
 - c. Organic Learning Garden Leadership

- II. Flagging Green Sections
 - a. Curriculum committee chairs discussed
 - b. How to implement the flag?
 - i. Through the chairs: Need to attend a chairs meeting and ask if they want too keep it under their purview or if they would like the EAC to do it for them. Chairs might not want to give up control of a flag that affects enrollment. Chairs should be given criteria. Different
 - ii. What is the EAC service?
 - Informing faculty that this flag exists
 - Reviewing faculty "self-selects"
 - Make recommendations on classes that would qualify for the flag
 - Helps interested faculty in greening their classes
 - iii. Concerns over criteria oversight and the role of the EAC
 1. SLO assessment, Grades model
 - c. Goal of the flag: empower faculty, empower chairs by giving criteria, EAC wants provide service for understanding
 - d. Sample Email language
 - i. Subject line: Greening the curriculum
 - ii. "Next semester ... "Here is a new flag.."
 - iii. If you are interested in having this flag please click here for more info on recommended flag or to request support from the EAC (strengthening the course to achieve the flag).
 - iv. "If you are a chair and need help in assessing whether or not the class meets the recommended criteria."
 - v. "Flagging increases enrollment"
 - vi. "Helps meet the demand for students interested in green classes...."
 - e. Timeline: Chairs request schedule preferences for Fall sometime in mid Spring (March - April). So the timeline needs to be moved forward
 - f. Next steps:
 1. Alex generates questionnaire:
 - a. Lists flag language
 - b. Three questions (including offer to help)
 2. Eric sends questionnaire to all faculty (see sample email language above)
 3. EAC generates list of recommended flagged classes
 - a. EAC generates list of recommended classes
 - b. EAC contacts "not on list" b/c of missing criteria, with an offer to help increase green content
 - c. EAC contacts faculty that did not respond but should be interested
 - d. Offers to help those interested
 4. EAC chairs send list of recommended to chairs
 - a. chairs decide to flag or not based on list
 - b. chairs use criteria to use and decide for themselves