



SANTA MONICA COLLEGE
ACADEMIC
SENATE

Elections and Rules Committee Minutes
Monday September 26, 2016
1:10pm to 2:00 pm
MC 65

Attendance: Janet Harclerode, Matthew Mussleman, Moya Mazorow

- I. Call to Order 1:05 pm
- II. Public Comments: None
- III. Action Items
 - Approval of Minutes 9/12/16 M/S Janet/Matt
 - Bylaws- minor edits to spelling and spacing were made, per recommendation from the Executive Committee changes to scopes were proposed for the following committees:
 - i. Career Technical Education - The CTE committee provided a written version for a new scope. Concerned was expressed by ERC members about removing the portion of the scope that directed the committee on “providing direction to existing and new programs”. The decision was made to bring this to Executive for advice.
 - ii. Executive – scope was revised to clarify that reference to President was Senate President. “sounding board” was changed to “forum”
 - iii. Institutional Effectiveness – verbiage change to more accurately reflect role of committee
 - iv. Personnel Policies – word “Academic” added to clarify committee only reviewed Academic personnel AR’s.
 - v. Sabbaticals and Fellowships – slight verbiage changes to improve readability – The Personnel Policies committee is in the process of revising AR 3215 to include a process for evaluation of completion of Sabbatical projects by the Sabbaticals and Fellowships committee. This will then change the scope of the committee. An additional sentence to this effect was proposed and discussed. ERC committee members were concerned about the Sabbatical committee reporting directly to the Senate because this is not the proposed process in the draft AR3215 and because of possibilities of discussion of confidential issues arising if a project is deemed not successfully complete. The proposed sentence was changed to “The committee requires and evaluates reports by the Sabbaticals and Fellowship Committee recipients to ensure the successful

completion of their approved projects following procedures outlined in AR 3215.” They recommend that the Committee report to the Academic Senate only that reports have been received and evaluated not the results of those evaluations.

vi. Documented as edit was approved to forward to Executive Senate M/S Janet/Matt

- Constitution – No changes were proposed to Constitution
- Meeting Adjourned 2:10 pm M/S Matt/Janet

DRAFT