

Santa Monica College Distance Education Committee

AGENDA

Date & Time: December 1, 2020 at 12:45 p.m

Location: [ZOOM](#)

Chairs: Laura Manson(Chair), Tammara Whitaker (Vice-Chair)

Members: Joelle Adams, Fariba Bolandhemat, Vanessa Bonilla, Maral Hyeler, Regina Ip, Sandra Hutchinson, Dana Del George, Christine Miller, Odemaris Valdivia, Ashley Eutsey,

Interested Parties: Ellen Cutler, Steven Sedky, Sheila Cordova, Aaron French, Sue Lee

I. Call to Order

II. Public Comments

III. Approval of Minutes

[Nov. 3rd](#)

[Nov. 17th](#)

IV. Discussion Items:

- a. [Synchronous Teaching: Camera Use Resolution updated DRAFT 11/20](#)
 - i. Feedback from our Executive Committee 12/1
- b. [Distance Education Scope and Function review](#)
- c. Synchronous Best Practice – Each group shares out current content
- d. [SMC Synchronous Best Practice DRAFT \(Breakout Rooms\)](#)
 - Overview Statement
 - Lecture / Video / Tutorials
 - Collaborative Work / Group Discussions
 - Presentation / Assessment
- e. Proctorio

V. Adjournment

Next scheduled meeting: SPRING 2021
