

Santa Monica College Distance Education Committee

Meeting Minutes

Date & Time: Tuesday, March 22, 2022

Location: [Zoom](#), Password: 849944

Chairs: Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

Voting Members: Fariba Bolandhemat, Vanessa Bonilla, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

Interested Parties: Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Hayes, Gary Huff, Sue Lee, Laura Manson, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, George Skriabin, Yukiko Tsuboi

I. **Call to Order:** 12:49 p.m.

Motion: F. Bolandhemat

Second: S. Hutchinson

Approved

II. **Public Comments**

None

III. **Announcements**

None

IV. **Approval of Minutes**

a. 8 March 2022

Motion: D. Del George

Second: F. Bolandhemat

Approved

V. **Chairs' Business**

a. Proctoring Statement

J. Adams shared that the Academic Senate President, Jamar London, recommended to include a footnote of the Senate resolution regarding online proctoring from 2021. The statement will go to

Senate on April 5, 2022 after having being endorsed by the Senate's Executive Committee on March 22, 2022.

a. New Faculty Fair

There will be a new faculty fair hosted online April 21, 2022. The committee designated to welcome new faculty would like a representative from each senate committee to attend and give a three-minute overview of the committee's purpose. J. Adams will participate on behalf of the DE Committee.

VI. Discussion/Action Items

a. HyFlex Update (T. Whitaker)

T. Whitaker shared that Jason Beardsley e-mailed the application today to all faculty for the HyFlex pilot for the 2022-23 academic year. 10 faculty/sections will be selected to participate in the pilot and are expected to participate in professional development and the feedback/evaluation process. J. Adams shared there is also an MOU between the District and the Faculty Association regarding this pilot.

b. Online Teaching Conference 2022 (S. Sedky)

S. Sedky expressed interest in sending a group of faculty to the 2022 Online Teaching Conference at the Long Beach Convention Center. He would like to open the opportunity to all faculty involved in Senate committees. S. Sedky will find out more information about using professional development funds for the conference and will update the committee.

c. [Vision for DE 2022](#)

The committee worked on updating the matrix. The DE Team agreed to look over and add to the document to share with the committee after spring break.

VII. Adjournment- 1:58 p.m.

Next scheduled meeting: April 5, 2022, from 12:45 - 2:00 p.m. via Zoom