

# Santa Monica College Ad Hoc Modalities Committee

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## Meeting Minutes

**Date & Time:** Tuesday, 26 October, 2021 at 2:30-3:30pm

**Location:** [Zoom](#)

### Voting Members:

Those marked with an asterisk were in attendance.

Faculty	Administration	Students
*Joelle Adams	*Jason Beardsley	Josh Elizondo
Jamar London	*Tammara Whittaker	
*Elisa Meyer	*Maral Hyelar	
*Peter Morse		
Howard Stahl		
*Sal Veas		
*Yukiko Tsuboi		
Cathy Matheson or other part-time rep		
*Sheila Cordova		
*Dana del George		
*Kas Metzler		
*Luke Johnston		

**Other interested parties/stakeholders:** Christyanne Melendez\*

### I. Call to Order and Approval of Agenda

### II. Public Comments

### III. Announcements

### IV. Approval of Minutes – N/A (First Meeting)

### V. Chairs' Business

## VI. Action/Discussion Items

- a. Determine Chair
  - Joelle Adams will chair the committee
- b. Volunteer to Record Minutes
  - Meeting minutes will be recorded by rotating members
- c. Review Goals and Purpose
  - as per charge approved by Senate
- d. Review Guiding Principles and Legislation, including forthcoming Title V Language
  - focus on student learning and experience
- e. Review Current Proposal - J. Beardsley
  - Jason highlighted some of the outcomes from his proposal, specifically the sample from the SMC online schedule by looking at removing modality labels and using descriptive text whether online, on-ground, or a combination. In addition, overarching issues surrounding the flexible with optional meetings modality.
    1. Mock-up of new searchable schedule of classes
    2. Refine section texts for various instructional methods and combinations
    3. Work with IT to clarify logic of combined scheduling patterns and the section text details
    4. Explore accessibility and labor management issues
- f. Student Input
  - Institutional Research can help elicit data from a representative sample of students
- g. Determine Strategy and Actions
  - Speak to Colleagues (include Department Chairs and other Colleagues)
    1. Exploratory investigation of what works
    2. Ask colleagues what they want from online modalities e.g.
    3. Identify modalities
    4. Identify themes
    5. Solutions
    6. Are there discipline specific considerations

## VII. Adjournment

**Next scheduled meeting:** Tuesday, November 9, 2021, 2:30-3:30pm