Santa Monica College
Distance Education Committee
Minutes of February 21, 2017

<u>Voting members</u>: Pete Morris (chair), Julie Yarrish (vice-chair), Lourdes Arevalo*, Fabienne Chauderlot, Dana DelGeorge, Regina Ip, Shawn Jordison, Peggy Kravitz, Jenny Resnick
*Excused

<u>Also in attendance</u>: Jason Beardsley, Sheila Cordova, Laura Manson, Christine Miller, Odemaris Valdivia, Hari Vishwanadha, Tammara Whitaker

The Santa Monica College Distance Education Committee was called to order by Pete Morris at 12:50p.m.

Public Comments: None

Announcements: None

Action Item:

Approval of the minutes from meeting of December 6, 2016. Moved by Dana Del George, seconded by Shawn Jordison. Approved unanimously (7-0), with one abstention.

Chair Reports

Vice Chair's Report (Julie):

- Campus has officially moved to Canvas as of winter term. Trainings, workshops and mentors continue to be available throughout spring 2017 term totaling over 150 hours of support for all faculty.
- Tammara Whitaker went up to the CCCCO Sacramento office during winter term to read OER grants. SMC received a second grant to support the move to no-cost textbooks.

Chair's Report (Pete):

- Winter Tech Retreat with Information Services and Technology Planning committees was well attended. Distance Education was not a primary specific focus, as most of the discussion revolved around the recent faculty tech-resources survey, but the discussion did touch on some potential questions of interest for the committee.
- Should the committee discuss how to support faculty use of social media (i.e. Facebook, Snapchat)? Committee members favor an approach that invites faculty who have used social media effectively to share their experiences with colleagues via workshops and other professional-development activities.

- Should the committee continue the Canvas Student Survey that was first deployed in Summer 2016? It was confirmed that this already has been done for Fall 2016 and Winter 2017, and the results will be available to the committee soon. In the future, SMC will participate in the statewide CCCCO DE student survey, with custom questions added to include user experience with Smarthinking.

DE Tutoring

- The SmartThinking pilot continues, and feedback remains generally positive. The committee will soon review additional student survey results.
- A primary question moving forward: How can SmartThinking, and/or any other online tutoring services, best be incorporated into the centralized system of student instructional services now being developed? The DE committee sees its role as investigating and reviewing online tutoring services, as necessary, while leaving college-wide coordination of such services, both on-ground and online, to the Student Instructional Support committee.

President's Circle Innovation and Progress Grant

- The committee agreed that it would be a good idea to pursue a President's Circle Innovation and Progress Grant from the SMC Associates.
- The deadline for applications is April 28.
- The committee will brainstorm further in March, but two early ideas for a proposal include a DE faculty retreat focusing on pedagogy and a pilot program for "coaches" to guide at-risk online students—inspired by a model already in place at Arizona State University.

Adjournment: The meeting was adjourned at 1:58p.m.

Next Meeting: The next meeting of the Distance Education committee will be Tuesday, March 8 from12:45 - 2:00 p.m., in a new location: HSS 261 (the Academic Senate office). This is a one-time location change, and subsequent meetings will be back in the Media Center conference room.

Voting Members	Approval of Minutes of 12/06/16
Lourdes Arevalo	Excused
Fabienne Chauderlot	Yes
Dana Del George	Yes
Regina Ip	Yes
Shawn Jordison	Yes
Peggy Kravitz	Abstain
Pete Morris	Yes
Jenny Resnick	Yes
Julie Yarrish	Yes