

**Santa Monica College
Distance Education Committee
Minutes of May 7, 2015**

Members: Sal Veas (chair) Excused, Julie Yarrish (vice chair), Jamie Cavanaugh**, Dana Del George, Lee Johnston, Peggy Kravitz, Nick Mata, Walter Meyer**, Saul Rubin, Diane Gross**
**Absent

Interested parties: Tim Cramer*, Ellen Cutler*, Kevin Graziadei*, Peggy Kline, Laura Manson, Christine Miller*, Pete Morris*, Wendy Parise*, Jenny Resnick*, Diem Nguyen*, Ebrahim Jahangard*, Patti Nakao, Steve Sedky*, Odemaris Valdivia*, Fariba Bolandhemat*, Mark Foster*, Chau Tran, Judith Remmes *Present

The Santa Monica College Distance Education Committee was called to order by Pete Morris at 11:15a.m.

Approval of Minutes: All minutes to be approved at next meeting on May 19th.

Today's meeting was devoted to reviewing two tutoring companies via webinar. NetTutor and SmartThinking each had

Chair's Report:

- No report this week.

Announcements

- The committee will de-brief and revisit the vendor presentations at the 5/19 meeting. Members were asked to take notes so they can be used at the next meeting for a full discussion on vendor selection for and timelines to roll out pilot for fall 2015.

Vice Chair's Report:

- No Report this week.

Ongoing Projects:

- Add code discussion to be tabled and revisited when necessary.
- Faculty Readiness: Discussions continued on how to move forward once faculty participate in Readiness projects. Do we certify as other institutions have done? Do we frame this process as a "pathway"? Should we use the iNacol best practices guidelines vs. creating our own?

Adjournment: The meeting was adjourned at 12:25

Next Meeting: The next meeting of the Distance Education committee will be Thursday May 19, 2015 in the Academic Senate Conference room HSS 301