Santa Monica College

Distance Education Committee
Minutes of February 19, 2013

Members: Sal Veas (chair), Julie Yarrish (vice chair), Jamie Cavanaugh, Dana DelGeorge, Peggy Kline, Peggy Kravitz, Mona Martin, Jenny Resnick, Odemaris Valdivia

Member(s) Excused: Steve Myrow

Interested parties: Eve Adler**,** Kay Azuma, Teri Bernstein, Fariba Bolandhemat*, Ellen Cutler*, Stephen Druker, Janet Harclerode, Dan Hurley*, Laura Manson, Eve Mazzara, Christine Miller*, Waleed Nasr, Eric Oifer, Wendy Parise*, Judith Remmes*, Marilyn Simons*
*Present

The Santa Monica College Distance Education Committee was called to order by Sal Veas at 12:50 p.m.

Approval of Minutes: A motion to approve the minutes of November 27, 2012 was made by Dana DelGeorge, seconded by Jenny Resnick and unanimously approved.

Chair's Report:
- Joint meetings of the Distance Education and ISC committees will be held on March 5 at 12:45 p.m. in Business 111 and May 9 at 11:15 a.m. in Library 235.
- There will be an Academic Integrity Summit on April 25.

Vice Chair's Report:
- Turn-It-In is expected to be operational by April 21. A pilot program will be launched for the second 8 weeks of the spring semester. A full launch is anticipated for the summer session and it is 508 compliant for students.   Sal added that he has had positive comments on TII from those who have used it. There will be two training sessions scheduled for Flex Day.
- There is a list of new eCollege releases posted in FAC 101.

Ongoing Projects:
- D.E. Faculty Certification – Wendy Parise kicked off discussion of Faculty Certification and stated that the Teacher Learning Center could be instrumental in the process. Discussion by the committee centered on ideas, techniques, and tools that could be implemented in the process including:
  o Provide a faculty checklist;
  o Require posting of syllabi;
  o Engage Department Chairs to assign "qualified" faculty;
  o Establish department cohorts;
  o Mentors.

Committee Members Discussion/Reports:
- Jamie Cavanaugh reported that at the Technology Planning Committee meeting there was discussion of access from anywhere on any device.
- Following discussion the consensus was that Lee Johnston should be invited to a Committee meeting.
- During discussion committee members were advised of the many resources available in FAC 101.

Adjournment: The meeting was adjourned at 2:10 p.m.

Next Meeting: The next meeting of the Distance Education Committee will be on Tuesday in B-111 at 12:45 p.m., in B-111.