

Santa Monica College Department Chairs Committee

Meeting Minutes

Date & Time: Friday, October 4, 10AM-12:30PM

Location: BUS 111

Attendees: ANTRIM_BRENDA, CHI_SANG, GUGLIELMO_LAURIE, HAO_JO, HUFF_GARY, KOZLOVA_YULIA, MARASCO_JUDITH, MCGRAW_COLLEEN, MEYER_ELISA, MEYER_WALTER, MINZENBERG_ERIC, MUNOZ_MARIA, NAULI_SEHAT, PERRET_DEBORAH, ROQUE_ELAINÉ, SANSERI_JOSH, SAWOSKI_PERVIZ, SCHULTZ_CHRISTINE, SCHWARTZ_ALEX, STAHL_HOWARD, TOWER_ALEXANDRA, VEAS_SAL

FUKUHARA_GAIL, GARCIA_TERESA, LAILLE_NATHALIE, RODAS_BRIAN, ROTHMAN_VICTORIA

I. Approval of Minute from September 6, 2019 meeting.

Motion by Brenda Antrim. 2nd by Laurie Guglielmo. Passed unanimously.

II. Star Fish Introduction, www.smc.edu/starfish—Brenda Benson

Brenda provided an updated of the rollout anticipated for Starfish. More to come in Spring term.

III. DSPS Test Proctoring Parameter Form: Nathalie Laille

Nathalie and guest provided an overview of the new form and an explanation of how it is used.

IV. Scheduling Crew Update: Lesley Kawaguchi, Hannah Lawler, Brian Beardsley

The team provide an update regarding possible recommendations from the committee. In particular, a possible enrollment management tool for Department Chairs was highlighted.

V. IT Update: Marc Drescher

Marc provided an extensive overview of the activities of the IT areas he oversees. The IT Strategic Plan survey, being conducted by Barry Dunn, was highlighted.

VI. Isaac A. Rodriguez Lupercio, Ph.D., Associate Dean, Student Life

New Associate Dean, Isaac, was welcomed by the audience. Isaac heard feedback and concerns, including the ability of Part-time faculty to serve primary advisors for student clubs.

VII. District Report: Jennifer Merlic, Vice President, Academic Affairs

For all documents, visit www.academicssenate.com