

Santa Monica College Department Chairs Committee Meeting Minutes

September 5, 2025

HSS 263

10:00 AM-12:00 PM

I.Call to Order: 10:05am

II.Land and Labor Acknowledgement

III.Public Comments: None

IV.Announcements:

1. Gary Huff AI SOAR cohort applications. Stipend= \$1300 each semester for fall and spring. PT and FT are eligible (PT as long as they have an assignment).

V.Updates

a. Credit for Prior Learning:

1. Tabled for an upcoming instructional chairs meeting.

b. Curriculum Committee Updates - (Redelia Shaw):

1. Curriculum Committee canvas shell: A Chair's module has been added. The updates page includes goals and priorities of the committee.
2. An IDEAAS module has been added to the curriculum committee canvas shell.
3. Deactivation of courses: agendize a discussion amongst the chairs regarding deactivation.

c. Senate Updates (Vicenta Arrizon):

1. Two DPAC Action Plans have been approved for this year: Develop a Climate Action Plan and a Campus Safety Plan.
2. Chairs should cc Vicenta when they reach out to SMC PD with safety concerns.
3. Vicenta has a meeting with Dr. Jeffery to discuss hiring.

VI.Discussion Items

- a.** Slingshot (Keith Graziadei): tabled.
- b.** Waitlist and Enrollment Management (Jason Beardsley, Esau Tovar, Chanté DeLoach)
 - 1. A Waitlist Workgroup has been created to improve the waitlist experience for students and faculty.
 - 2. Feedback from department chairs including considerations for course or section level waitlists. Considerations for enrollment management including autoenrollment. Equitable access and time to pay fees.

VII.District Report

- 1. Personnel Update/New appointments – Sasha King Dean of Academic Affairs, Susan Fila Dean of Health and Wellbeing; Jose Hernandez Interim Dean of Student Success and Counseling.
- 2. Ongoing budget concerns, see VP Bonvenuto's budget report from DPAC and recommend attendance at BoT meeting for further information.

VIII.Adjournment: 12:07pm