

5/16/2024 Meeting: Exploring options for workflow

Thanks for being a part of this!

**The meeting will be recorded so Kas can put the meeting minutes together.

Background: AI Ad Hoc committee charge (per Academic Senate):

This Ad-Hoc committee of the Santa Monica College Academic Senate will convene to: Develop a faculty leadership framework to assist each department/division in the area of Artificial Intelligence (AI).

The committee's work is in response to the ongoing development of AI and its impact on the working and learning environment.

The Ad-Hoc AI committee will make recommendations to the Senate for approval through established shared governance processes according to Senate bylaws by the conclusion of the 2023-24 academic year or the conclusion of its business and be dissolved at that time.

Ideas for workflow:

- 1) SMC ALL faculty survey on AI (work with IR to refine, implement and analyze data). Goal to launch survey by Fall flex day. How long to collect survey data? Goal response rate to consider viable?

What do we want to know? Brainstorm questions and question format (Starters below)

- 2) Establish place for committee members to store the work. Teams? Google?
- 3) What are other CCC doing related to AI?

California Chancellors Office ([Vision 2030](#))

With this information, bring forward recommendations of committee.

Present committee outcomes at last Senate meeting of Fall 2024?

**Close meeting with summary of what has been decided and what the next steps will be.

POLL #1 (Familiarity Check):

"How do you use ChatGPT or other large language models (e.g., Bing, Gemini, Claude, etc.) in your professional life?"

6. **Not at all** – I haven't explored these tools yet.
7. **Experimentally** – I've tried them 1-2 times out of curiosity.
8. **Occasionally** – I've used them a few times (3-5 times in the last year) but not regularly.
9. **Regularly for Non-Teaching Tasks** – I use them often, but not for teaching.
10. **Regularly for Teaching** – I use them frequently as part of my teaching strategy.
11. **Expertly** – I use them extensively for teaching, research, or other AI-related developments.

POLL #2 (Temperature Check):

"How do you currently feel about the impact of large language models (e.g., ChatGPT, Bing, Gemini, Claude, etc.) on the field of education?"

1. **Very Positive:** I believe LLMs are transformative and can/will significantly enhance educational practices.
2. **Somewhat Positive:** I feel that LLMs offer more benefits than drawbacks to education.
3. **Neutral:** I see both the potential benefits and challenges LLMs present in equal measure.
4. **Somewhat Negative:** I am concerned that LLMs pose more challenges than benefits to education.
5. **Very Negative:** I believe LLMs are detrimental and could undermine the quality of education.

POLL #3 (Interest Check):

"Which one of the following specific AI Teaching skills would you be most interested in discussing with a group of your peers?"

1. **Using AI to assist with lesson planning (semester schedule, individual topic help, etc.)**
2. **How to easily update and breathe new life into older lectures**
3. **Ways to deal with students who submit homework written/generated by AI**
4. **Crafting a more student-centered syllabus**
5. **How to use AI for grading student essays/discussion questions**

Poll #4 (Teaching with AI Question):

"What is your biggest concern about integrating AI like ChatGPT into your teaching?"

1. **Technical difficulties:** Difficulty understanding or using the technology.
2. **Lack of resources:** Insufficient institutional support or resources.
3. **Student reliance:** Concerns over students becoming overly dependent on AI.
4. **Loss of personal touch:** Fear that AI might replace the human element in teaching.
5. **Ethical concerns:** Issues related to fairness, privacy, and the ethical use of AI.

Panel Questions

- 1)What aspects of AI are you most excited about?
- 2)What do you hear from students about their use of AI?
- 3)What is your greatest concern about AI use in education?

4)What has been your personal experience in using AI?

5)What's the most important skill students need to strengthen to use AI effectively?