



Career Education (CE) Committee

Tuesday November 21, 2023

Hybrid HSS 261 and Zoom

1:00PM – 2:15pm

Zoom: A.J. Adelman, Leigh Allen, Sheila Cordova, Andria Denmon, Lynn Dickinson, Gillian Grebler, David Hall, Ashanti Blaize-Hopkins, Gary Huff, Ferris Kavar, Jenny Landa, Ann Marie Leahy, Luke Meyer, Hannah Nelson, Sharyn Obsatz, Debbie Perret, Steven Sedky, Joshua Thomas.

In person: Ruth Casillas, Victoria Charles, Sheila Cordova, Maria Leon-Vazquez, Lisa Lewenberg, Dana Nasser, Debbie Perret, Patricia Ramos, Steven Sedky

Call to Order: 1:03 pm

Public Comments and Announcements:

Happy Thanksgiving everyone.

Approval of Minutes: November 7, 2023

Maria Leon – Vazquez motioned to approve, Dana Nasser second. All are in favor, no abstentions, no oppositions.

Reports:

Chair: Debbie Perret

The spring CE meeting schedule has not been finalized but once it has been, it will be shared out with the committee.

Vice Chair: Steven Sedky

Congratulates Ashanti Blaize on her new promotion as Associate Dean (interim) of Center for Media and Design. She starts her new role on January 1st, 2024.

The Blue Economy & Climate Action Pathways (BECAP) Kickoff will take place on March 15th – at Le Méridien Delfina in Santa Monica.

Information and Discussion Items

a. Thanksgiving Gratitude Icebreaker

Everyone in the committee shared what they are grateful for and/or their favorite pie.

Committee members are grateful for health, family, friends, working with the great faculty at SMC. Favorite pies mentioned were apple pie, pumpkin pie, French apple pie, pecan pie, sweet potatoes pie, and cherry pie.



- b. LMI Reporting, Luke Meyer, Centers of Excellence.
Luke Meyer provided an overview on Industry sectors and the process to request labor market information (LMI) at the regional level. The overview also included information on the importance of providing a TOP code on the LMI request however, if one is not provided Luke will provide recommendations to the requestor. Another important item to list when requesting LMI is target occupations. Lastly, we need to know what type of award you are applying for such as Department certificate, Certificate of Achievement, Associate degree, or BA degree. The typical turnaround time for receiving LMI report is about 6 weeks.
- c. Catapult Professional Development Update, Steven Sedky
The professional development around Catapult will take place Tuesday December 5th 1 – 2:15pm and Wednesday December 6th 12 – 1pm. Lunch will be provided. The meeting will be held at the Skybox by the SMC track/football field. If you haven't done so, please RSVP for the Lunch and Learn Sessions <https://forms.office.com/r/Y5Pjk5eKCx>.
- d. Perkins Application Due Dates, Ruth Casillas
The 2024 – 2025 Perkins Application will be due Feb 9th, the presentation will take place at the end of March. Ruth will send out more details to the committee.
- e. CoR, SLO, PLO Refresher and Resources, Sheila Cordova
Sheila reviewed Course SLO's and Underlying Course Objectives along with examples of common problems and solutions. You can find the Curriculum Handbook that Sheila Cordova created on the curriculum website under resources. Reference page 5 -12.
<https://www.smc.edu/administration/governance/academic-senate/curriculum-committee/documents/handbooks/Curriculum-Proposal-Handbook.pdf>
- f. Discussion - Winter Retreat
Might take place in the first week of Spring. Further discussion needs to take place to determine topics of discussion.

Adjournment: 2:19 pm

For all documents, visit www.smc.edu/senate

Next scheduled meeting: Spring 2024 - TBD