



Career Education (CE) Committee

Tuesday, October 18, 2022

Zoom

1:00 - 2:15pm

Attendees: AJ Adelman, Leigh Allen, Tracy Biedleman, Nancy Cardenas, Ruth Casillas, Tom Chen, Sheila Cordova, Andria Denmon Lynn Dickinson, Mario Franco, Amanda Garcia, Nancy Grass, Jeff Gordon, David Hall, Jose Hernandez, Gary Huff, Sasha King, Jenny Landa, Ann Marie Leahy, Maria Leon Vazquez, Ashley Mejia, Dana Nasser, Hannah Nelson, Sharyn Obsatz, Debbie Perret, Janet Robinson, Perviz Sawoski, Steven Sedky, Redelia Shaw, Howard Stahl.

Call to Order: 1:00pm

Public comments:

Approval of minutes:

Reports:

Chair – Steven Sedky

Steven states there's not too much to share as we have some exciting agenda items today. Next meeting we'll have a presentation on labor market information and data (LMI) as we know how critical it is and how it's all tied to what we do. Congratulations to all chairs for completing spring 2023 schedule – a lot of time a dedication is needed to complete.

Vice Chair – Sasha King

Sasha shares her computer screen and shows a quick snapshot of the LMI presentation we'll be seeing at the next meeting. We'll have Luke Myers from the Regional Centers of Excellence to help paint the picture for you on LMI, market demand, and supply.

Information & Discussion Items

CE Faculty Grant Admin Professional Development – Sasha King, Ruth Casillas, Jenny Landa

Sasha shares screen – and explains that during the CE Retreat, the Office of Workforce (WED) introduced a mini Professional Development program around tools created to help better understand the different transactions involved in the grant spending process.

Today, we'll spend some time on the stipend process. Stipends are eligible for project support needs and program development along with other items, and can be viewed on a case by case basis. The form needs to show what your deliverables are. In order to receive payment, supporting documentation needs to be provided. The request form should be reviewed by WED first in order to ensure the



description and scope is allowable under the WED funding sources. Then the form needs to be approved by your chair. The stipend ultimately is entered into WEBISIS/myProfessor, the VP approves, activities are performed, the supporting documents are sent to WED, faculty indicates completion in mProfessor, WED reviews documents and also certifies in mProfessor, VP certified and approves processing of payment, and lastly Fiscal Services processes payment.

Biotech Program Development Update – Andria Denmon & Tom Chen

Andria shares a slide deck – one of the goals is to save the world through Bio Technology.

We are seeing a rapid increase in the number of entry level technician jobs in the work field. These jobs are not confined to staying at entry level, there's plenty of room for upward economic growth. There's an anticipated up to six thousand (6,000) new jobs added each year for the next three (3) years.

The Bio Tech industry encompasses many different jobs and titles that open the doors to many opportunities for our students. At the moment, the starting hourly rate of \$23 per hour and up to \$50,000 per year can include a 401K, medical/dental, and stock options.

Our courses prepare students – If they choose to – to transfer to four (4) year universities. There are many partnerships between schools with master's programs and undergrad schools.

Jefferson University has guaranteed admission into their master's program if student receives a bachelor degree. Essentially there is a pathway from Associate to PhD.

In order to find ways to expand, we started making connections with associations with core facilities where students get opportunities to enter industry but also can choose to apply at different academic institutions or universities through ABRF association for bio medical research facilities.

We're also building a partnership with CalTech as they're interested in our students getting paid experience. InnovateBio (National Biotechnology Education Center) – both Andria and Tom are going through a training to make sure to our program offerings are aligned and is equity centered. We continue working with our DSPS program to make sure program is accessible for certain students.

Our original plan was to offer classes in spring 2023 but other items need to be completed such as the concurrent support course and prerequisites so launch might be summer or fall of 2023.

Maria Leon-Vazquez mentions she has a meeting this afternoon around Dual Enrollment with Beverly Hills High school who has launched a Medical Academy and are looking to partner with our BioTech program.



Cloud BDP Application Update – Howard Stahl & Steven Sedky

In our last meeting we voted to move forward with Cloud Computing as the next Bachelor Degree Program. We have been working with Jason Beardsley and Dr. Jeffery in support of the application which is due January 2023. The Chancellor's Office should be releasing the application this or next week. At the moment, we are somewhat guessing on what questions we'll have to answer on the application based on the rubric that was provided. We are aiming to make it to SMC's December Board agenda.

Academic Senate Annual Goals

The Academic Senate has four main goals – equity gap, professional development (PD committee and the EpiCenter), 75/25 ratio (Senate Exec) to increase more full time faculty, and Distance Education.

CE Committee Goals

Based on those goals mentioned above – what goal do we want to set for Career Education?

Boosting student skills – interviewing (Suggesting on the hidden curriculum in the Career Ed field) – internships, resume building, building confidence, imposter syndrome.

Setting aside funds for Supplies for students needed in our CE programs.

Our Photo program lends out cameras and lighting kits. This has been a lot to manager for our staff. We also need storage. We need to think about what the parameters are for supporting equipment needs in terms of lending items out.

Announcements:

Ashley Mejia will be leaving SMC – last day will be October 28th, 2022.

Adjournment: 2:10pm