



**Career and Technical Education (CTE)
Joint Academic Senate Committee**

May 23, 2017

Bus 111, 1:00 – 2:15pm

In attendance: Leigh Allen, Ashanti Blaize, Fariba Bolandhemat Nancy Cardenas, Stuart Cooley, Frank Dawson, Chris Fria, Jenna Gausman, Gary Huff, Sasha King, AnnMaria Leahy, Maria Leon-Vazquez, Ford Lowcock, Laura Manson, Maria Munoz, Debbie Perret, Tom Peters, Steve Peterson, Tricia Ramos, Perviz Sawoski, Redelia Shaw, Sal Veas.

Call to order: 1:03pm

Public Comments*

Jenna Gausman from the Career Services Center introduces AnnMarie Leahy – the new Career Services Advisor.

Approval of Minutes: May 9, 2017

Motion to approve: Maria Leon-Vazquez

Second by: Laura Manson

All are in favor.

Chairs Report

Fariba Bolandhmet thanks everyone as this is her last meeting as CTE Committee Chair. Fariba congratulates the Committee on the good work done with the StrongWorkforce Funding, and gives a special thanks to Tricia Ramos co-chair, and Ruth Casillas for assisting with the meetings. Sal Veas is the new incoming CTE Committee Chair.

New Business - Action Items

Perkins allocation update - Tricia Ramos

The allocations for FY 17-18 have not been released yet. The applications were due May 15th but have been delayed due to the state needing to figure out the allocations. We've been assured the amount is at the state level and they're trying to figure out the allocations. Once the allocations have been released, we'll have two weeks to submit the application. An updated will be given at the CTE Retreat. Perkins V is set to be reauthorized and will mirror the StrongWorkforce grant.

CCCAOE update – Tricia Ramos

The CCCAOE is the only regular state conference where faculty jointly attends. The conference takes place in the spring and fall and is a great opportunity for new CTE faculty to get the big picture.

Frank Dawson also attended the conference and the state is rebranding CTE to define and raise awareness among students about the variety of career pathways through CTE programs that lead to good paying jobs and engagement with employers. Samples of commercials were shared and they will roll out in July. A lot of money has been spent on the rebranding of CTE. There's a large emphasis on career education and de-emphasis on technical. State law prohibits the removal of the word "Technical". Between our Film and Media Studies programs, we should be able to create our own spots for different platforms with student input. The state is also looking into increasing the unit load to 70 units to emphasize skills.

**Five minutes is allocated to anyone who wishes to address the CTE Committee on an agenda item, for general comments, or non-agenda items.*



During the summer semester – through the FYE grant - there will be courses in Design Tech, GTL, and Allied Health that will be paired with Counseling classes to dig deeper into careers. Sal Veas will email his newly created Business brochure.

LAOCRC New Program Recommendations/Approval

The process for developing new programs has changed. The Chancellor's Office is being cut out of the process. The process is being changed here at SMC and at the local level. Georgia Lorenz will be the authorized approver. The elements in the document have not changed much. Let Tricia know right away and she'll have the LMI pulled – include information such as TOP codes and occupations the program trains for. The new form is from the Centers of Excellence (COE) who will validate the LMI, once the form is uploaded the COE will have two weeks to return the LMI.

There is concern with starting new programs as there are not enough teaching hours. Some programs have had to cut other courses in order to start new programs. It has been suggested to speak with Georgia Lorenz regarding the teaching hours available.

Retreat June 23 – topics, group discussion, Business 111, 9:30am – 2:30pm

Topics for discussion at the CTE Retreat are as follows:

- 1) Marketing
- 2) Preliminary discussion on planning of next SWP funding
- 3) Share how we are doing certain things/best practices within departments
- 4) Inviting Dr. Jeffery back to CTE Committee meetings.
- 5) Job Placement Center
 - a. Software
 - b. Job posting portal

Future Business Items

- a. CTE Plenary session
- b. Pathway Academy and Future of CTE Pathway Development

Announcements

Maria Munoz is working on the Innovation Award Grant - with other lead faculty members - which will rollout guided pathways at the college. Guided pathways are now a national movement. During the first meeting we learned a lot of people are weary of the work we are embarking in regards to the workload, stipends, and release time for faculty.

Jenna Gausman announces the Internship Fair is this Thursday, and there will be over 90 employers.

Laura Manson states the Data Coaching Institute will take place August 4th and 11th where a \$1000 stipend will be available for faculty who participate. Administrative Assistants and Classified staff are allowed to attend but cannot receive a stipend.



Information Items

Notices of Intent (NOI) Programs in Development –

- Fashion and Technology Certificate - Fashion
- Fashion Industry Sustainability Certificate - Fashion
- Costume Illustration for Film/Television Certificate - Fashion
- Menswear Design Certificate - Fashion
- Studio Assistant for Photography - Photography
- Digital Tech/Retoucher: Entry Level – Photography
- Barbering Cross Over Program – Cosmetology
- Administration of Justice – Business TOP 2105.00
- Bookkeeping – Business – TOP 0502.00
- CTEC Tax and VITA/TCE Certification - Business– TOP 0502.10
- Digital Marketing Certificate – Business/Digital Media/Info Tech – TOP 0509.00, 0614.00, 0701.00
- Homeland Security – Business – TOP 2199.00
- Game Development – Design Tech
- Visual and Audio Technician – Theatre Arts
- Medical Claims Examiner – CSIS
- Game Programming – CSIS

VII. Adjournment: 2:43pm

Future Meetings – Tuesdays 1 – 2:15pm, B111

September 20, 2016	March 7, 2017
October 11, 2016	March 21, 2017
October 25, 2016	April 4, 2017
November 8, 2016	April 18, 2017
November 22, 2016	May 9, 2017
December 6, 2016	May 23, 2017