

Career and Technical Education Academic Senate Joint Committee

September 16, 2014

Academic Senate Office

HSS 261

1:00 – 2:15 p.m.

Meeting Commenced: 1:00pm

In Attendance: Fariba Bolandhemat, Salvador Carrasco, Ruth Casillas, Stuart Cooley, Frank Dawson, Cliff Dobbs, Chris Fria, Andrea Gonzalez, Ford Lowock, Laura Manson, Wahab Owolabi, Laurie McQuay-Peninger, Debbie Perret, Tom Peters, Steve Peterson, Tricia Ramos, Vicki Rothman, Saul Rubin, Perviz Sawoski, Joy Tucker.

Review and Approval of June 3, 2014 Minutes: N/A

Chairs Report

The state of California decided the Brown Act applies to college governance as well. Everything should be formally agendaized prior to meetings. All decisions must be recorded and decisions cannot be made outside of public agendaized meetings as a majority.

Academic Senate Goals FY 14-15

None of the Academic Senate Goals and Objectives directly impacts the CTE Committee. Keep in mind the recommendations made by Institutional Effectiveness last semester. Items four (4) through eight (8) may come into our discussions throughout the year.

http://www.smc.edu/ACG/AcademicSenate/Documents/Agenda_Items_2014-2015/2014_2015%20Senate%20Objectives.pdf

Major Business Items

Appendix A – Academic Senate Committees Scope and Functions needs to be revisited and possibly revised. The deadline to submit revisions is Thursday, September 18th. Page two (2) of the Appendix shows the scope and functions for the CTE Committee. Below is the CTE section and suggested changes.

Career Technical Education Committee

Membership: Faculty and Administrators

Structure/Scope: The committee acts as a liaison between Career Technical Education ~~occupational~~ programs and various constituencies in the College Community and ~~the~~ in business and industry community. Membership strives to reflect campus diversity in Career Technical Education ~~vocational~~ programs and support services.

The committee reviewed and amended the above section with strike through notations for words to be removed and inserted new language that is underlined. All voting members in attendance approved the changes: Fariba Bolandhemat, Salvador Carrasco, Clifton Dobbs, Chris Fria, Ford Lowcock, Laura Manson, Debbie Perret, Joy Tucker.

There were no objections or abstentions.

Functions:

- A. Advocates for Santa Monica College's occupational- Career Technical Education programs ~~on campus~~.
- B. Reviews labor market trends for ~~vocational careers~~ career pathways and skills development.
- C. Makes recommendations regarding ~~the~~ innovation in the development of new programs and the directions of existing programs.

The committee reviewed and amended the above section with strike through notations for words to be removed and inserted new language that is underlined. All voting members in attendance approved the changes: Fariba Bolandhemat, Salvador Carrasco, Clifton Dobbs, Chris Fria, Ford Lowcock, Laura Manson, Debbie Perret, Joy Tucker.

There were no objections or abstentions.

Perkins changes impacting future funding- Tricia Ramos

We spent the better part of summer to work on the Perkins grant in response to the new Perkins monitor feedback. The state of California has been out of compliance and the monitor was redirected to our region and worked with nineteen (19) other colleges on the Perkins grant.

We need to revisit how we've applied for the grant, and how we've collectively approved the program applications. A lot of issues came up as the monitor was looking at the 14-15 Core Indicator Reports which weren't available when our programs wrote their applications, TOP and SAM codes need to be reviewed, and the monitor often referred to size, scope and quality of programs since the core indicator reports showed many areas where there are not enough people in those populations to reflect any data.

We are currently working to come up with a solution to prepare for next year's application process. A few things we have to consider:

- 1) Looking at core indicators and special populations you serve is a priority.
- 2) Core Indicators must be addressed in the application and could be funded with non-Perkins funds.
- 3) All applications need to be approved before any spending can commence.

- 4) Conducting workshops that allow us to go through core indicator reports to know what it is to highlight in the Perkins application.
- 5) In addition to the workshops – a document to be used as a guideline will be created.
- 6) If you have multiple TOP codes, be prepared to pull those difference TOP codes.

The Grantee meeting should not just focus on if the data is correct or how the numbers were calculated but we should look at core indicators collectively. We should also look at what is truly allowable. We'll check in with monitor to see what type technical support she can provide.

We can aim to have trainings/workshops once a month while bringing in experts such as Hannah Lawler from Institutional Research – to help with the data and Laurie McQuay-Peninger to help with the writing of the grant.

The committee suggested on training the trainers of the workshops, redesign of the Perkins application, review the core indicator definitions, form small groups to create the guideline, and schedule one on one appointments with a core indicator specialist.

Continuing Discussions

Recap of Retreat

The major talking points covered at the retreat was the Workforce website redesign, reviewing the content order on program websites to see how accessible the information is and what programs can do to improve the sites. Please contact Wahab Owolabi within the next two weeks to set up an appointment – owolabi_wahab@smc.edu or (310) 434-3319.

Other talking point include the idea of Community and Contract Education and how to take advantage of offering courses for and not for credit, marketing CTE programs – using compelling student and teacher stories to tell our story, and using Basecamp to track subcommittee suggestions and progress.

Career Pathways Trust Update

Frank Dawson reports the LA HITECH press conference was well attended. Dr. Tsang spoke and had the most meaningful speech. Currently, we have an LA HITECH (SMC) work group working to put all pieces together. We started working with West LA College and have met with high schools in our HUB. We're still determining what exact programs we'll be offering and are looking at some of the labor market statistics to see where the jobs are.

Identify Committee Goals for FY 14-15

1. Complete the CTE website redesign and have dynamic engaging content.
2. Support LA HITECH and other pathway development opportunities.
3. Look at Contract Education pieces to keep our programs growing.
4. CTE Completions

Other possible goals include Interdisciplinary Certificates, getting department certificate completions recognized at the state level, and creating a project in Basecamp for CTE Completions and Institutional Effectiveness.

Announcements

Laura Manson currently sits on two committees: Institutional Effectiveness and Student Success. We need to have volunteer to sit in her place.

Salvador Carrasco – The Film program had one of its film projects featured in the Huffington Post.

Meeting adjourned: 2:15pm