

## **Career and Technical Education Academic Senate Joint Committee**

**March 10, 2015**

Academic Senate Office

HSS 261

1:00 – 2:15 p.m.

**In Attendance:** Fariba Bolandhemat, Salvador Carrasco, Ruth Casillas, Stuart Cooley, Frank Dawson, Cliff Dobbs, Chris Fria, Michelle King, Hannah Lawler, Ford Lowcock, Laura Manson, Wendy Parise, Debbie Perret, Tom Peters, Steve Peterson, Perviz Sawoski.

**Review and Approval of Minutes:** February 24, 2015

Motion to approve the minutes by: Laura Manson

Second by: Ford Lowcock

All are in favor to approve the minutes.

No abstentions.

### **Chairs Report**

Because of a full agenda, the chair's report was bypassed.

### **Major Business Items**

*CTE Data: Institutional Effectiveness – Hannah Lawler*

The Institutional Effectiveness report is published every year in May. It will be presented to the Board at that time. With the SAM codes being updated, the data looks a lot better. We'll talk about targets for one of the indicators and minimum set standards we set two years ago. The set standards for the student success measures are mandated for all institutions by the department of education. The target goals are what we want to improve over time.

There are six (6) indicators related to CTE on the Institutional Effectiveness dashboard: Course Success Rate, Completion Rate, Placement Rate, Cosmetology License Pass Rate, Registered Nursing License Pass Rate, and Respiratory License Exam Pass Rate. The Placement Rate data is obtained from the Perkins core indicator data.

The Course Success Rate is measured by students who have taken courses in SAM codes A – D and have earned a C or better. Over the last five (5) years performance has slightly increase by 3%. CTE Course Success Rates are higher than the rest of the college.

The Completion Rate is measured by first time freshmen who have earned twelve (12) units, have attempted an advanced occupational class (SAM code B) and how many of those have earned an Associate degree, Certificate of Achievement or transferred to a

four year university within six (6) years. By applying the revised SAM codes, the completion rate increased.

The current target rate is set at 47% which needs to be met by 2016. With the implementation of auto awarding, the committee agrees to wait and see how this will affect the numbers before changing the target rate.

The Job Placement Rate and total headcount enrollment have decreased over the last five (5) years. These rates take into account students who leave SMC and don't go to another college. The new CTE Senior Advisor will help track students once they leave SMC. Some CTE programs track their students using Facebook.

The last completer/leaver survey was done in 2004. Many colleges pay organizations to conduct their surveys. It is suggested we partner with the Alumni Association and possibly conduct the survey every two years. A few concerns 1) completers in certain programs are often self-employed and are difficult to track and 2) alumni need an incentive to report back to SMC.

On average, it takes students 8.1 semesters to leave SMC, 80% of the students are either full time or part time, and 70% of our students are basic skills students in one discipline.

The CTE Committee recommends that SAM codes be a part of the curriculum process and possibly have a place for the codes in CurricUNET, and to work with the Alumni Association to assist with the completer/leaver survey.

Hannah Lawler will send the updated data and would like for the committee to contextualize the data before she submits any recommendations to the IE Committee.

*CTE Enhancement Funds/Perkins Funds*

N/A

### **Continuing Discussions**

#### *Perkins 2015-16 Application and Rubric*

The packet handed out includes what was funded for fiscal year 14-15. This shows most software and small equipment requests were funded through Lottery funds. It is recommended to attempt to exhaust Lottery funds before applying for Perkins funding. Chris Fria will ask Tricia Ramos for clarity on what items are allowable under the Perkins grant.

The process used last year with the Rubric was very collaborative. We could look at the programs that weren't able to get much funding last year and prioritize their requests for the new fiscal year. It is recommended to factor in warranties on equipment and software when obtaining quotes from vendors.

For any questions or concerns regarding the grant application, please email Chris Fria.

**Announcements**

EMSI – Career Coach Training April 16<sup>th</sup>

During Institutional Flex Day Frank Dawson will make a presentation on the LA HITECH grant. We will be giving a lot more information in a Ted Talks style. The White House announced the major initiative yesterday and we were identified as part of the 21 regions mentioned.

**Meeting Adjourned:** 2:13pm

**Next Meeting:** Tuesday, March 31, 2015