

Career and Technical Education Academic Senate Joint Committee
April 24, 2014
 Bundy 123
 2:00 – 3:30 p.m.

Meeting Commenced: 2:00pm

In Attendance: Fariba Bolandhemat, Salvador Carrasco, Ruth Casillas, Jose Cue, Frank Dawson, Chris Fria, Ford Lowcock, Laura Manson, Wendy Parise, Debbie Perret, Steve Peterson, Tricia Ramos, Saul Rubin, Perviz Sawoski, Joy Tucker, Audra Wells.

Chairs Report

A detailed itemized list of program grant summaries and priorities are handed out. It is noted to look at the last page which includes the total amount each program is asking for and consists that of which Lottery and SSSP funds may be able to cover – which is not guaranteed. The cumulative total amount is a little of \$436,000 and needs to decrease to \$390,000. Across the board, student help and stipends will not be funded.

Major Items of Business

Review and Approval of Perkins grant applications

Automotive Technology: It was verified with Santa Monica High School that SMC’s Auto program will be housed there.

Proposal	Perkins Funded	Lottery Funded
\$1,067.63 – AllData subscription (Software Licensing)		\$1,067.63 – AllData subscription (Software Licensing)
\$31,020.24 – Tire changer (Equipment)		
\$19,932.76 – Wheel balancer (Equipment)	\$19,932.76 – Wheel balancer (Equipment)	
\$5,515.35 – Air conditioning recycling machine (Equipment)		
\$18,175.43 – Diagnostic tools, tool storage (Instructional Supplies)	\$10,175 – Diagnostic tools, tool storage (instructional supplies)	\$8,000 – Diagnostic tools, tool storage (Instructional Supplies)
\$75,711.00 – Total	\$30,108– Perkins	\$9,068 - Lottery

Broadcasting: Clarification is needed on whether the Copperhead cameras, bases, and remotes are dependent on the batteries, power supply case, fiber cables, adapter, and streaming video encoder. Frank Dawson is to follow up with Nancy Grass_Hemmert and Brant Looney.

Proposal	Perkins Funded	Lottery Funded
\$2,550.00 – Fleunt Rapid CG (Equipment)		
\$23,090.00 – 3Play25 instant replay system (Equipment)		
\$4,140.00 – 3 Commentator/translator consoles and headsets (Equipment)		
\$28,215 – 3 CopperHead cameras, bases and remotes (Equipment)	\$28,215 – 3 CopperHead cameras, bases and remotes (Equipment)	
\$13,929.00 – Batteries, power supply, case, fiber cables, adapter, streaming video encoder (Equipment)	\$13,929.00 – Batteries, power supply, case, fiber cables, adapter, streaming video encoder (Equipment)	
\$78,566.78 – Total	\$42,144 – Perkins Total	\$0 – Lottery Total

Cosmetology: Will be funded for fifteen (15) Stainless Steel workstations amounting to \$49,375.

Proposal	Perkins Funded	Lottery Funded
\$49,375.00 – 15 Stainless steel styling workstations (Equipment)	\$49,375.00 – 15 Stainless steel styling workstations (Equipment)	
\$20,731.80 – 30 Manicuring tables (Equipment)		
\$70,512.53 – Total	\$49,375.00 – Perkins Funded	\$0 – Lottery Funded

DSPS: Will be fully funded for the equipment requested as shown below.

Proposal	Perkins Funded	Lottery Funded
\$1,560.23 – Microsoft Surface Pro 2 (Equipment)	\$1,560.23 – Microsoft Surface Pro 2 (Equipment)	
\$2,946.81 – HP laser printer, toner and support (Equipment)	\$2707 – HP Laser printer, and support (Equipment)	\$240 – HP toner
\$2,332.08 – SmartView 360 video magnifier (Equipment)	\$2,332.08 – SmartView 360 video magnifier (Equipment)	
\$4,932.53 – Braille embosser (Equipment)	\$4,932.53 – Braille embosser (Equipment)	
\$995.53 – Braille embosser sound enclosure (Equipment)	\$995.53 – Braille embosser sound enclosure (Equipment)	

\$328.45 – Bose noise-cancelling headphones (Equipment)		\$328.45 – Bose noise-cancelling headphones (Equipment)
\$123.35 – Kensington trackball mouse (Equipment)		\$123.35 – Kensington trackball mouse (Equipment)
\$13,218.98 – Total	\$12,527 – Perkins Total	\$692 – Lottery Total

Fashion: Will be fully funded for the Buttonhole Sewing Machine totaling \$5,338.

Proposal	Perkins Funded	Lottery Funded
\$5,338.13 – Juki buttonhole sewing machine (Equipment)	\$5,338.13 – Juki buttonhole sewing machine (Equipment)	
\$5,338.13 - Total	\$5,338 – Perkins Total	\$0 – Lottery Total

Film Studies: Initially, the program was to be funded for the Sound Production equipment as it was identified as its priority. The program stated it needs the Fisher Dolly Rental as it is mission critical, and without it, the program would not be able to provide substantial training. For future funding of the dolly, it is recommended the program look at applying for the Margin of Excellence grant.

Proposal	Perkins Funded	Lottery Funded
\$1,836.58 – Grip and electrical equipment (Equipment)		
\$31,616.75 – Sound production equipment (Equipment)	\$24,616.75 – Sound production equipment (Equipment)	\$7,000 – Sound production equipment (Equipment)
\$11,180.54 – Cinematography equipment (Equipment)		
\$3,505.15 – Production equipment (Equipment)		
\$7,104.62 – Lease for Fisher dolly Model 10 and accessories (Equipment)	\$7,104.62 – Lease for Fisher dolly Model 10 and accessories (Equipment)	
\$59,664.61 – Total	\$31,721 – Perkins Total	\$7000 – Lottery Total

Graphic Design: Will be funded \$44,684 to be used towards the Mac Pro workstations.

Proposal	Perkins Funded	Lottery Funded
\$3,070.33 – 27 Mac Pro security brackets with cable locks (Equipment)		
\$94,684.27 – 25 Mac Pro workstations with AppleCare protection plans (Equipment)	\$44,684.27	
\$97,754.60 – Total	\$44,684.27 – Perkins Total	\$0 – Lottery Total

Journalism: Conferences will be paid for out of New Program Development – Across Programs. The printing of the Corsair newspaper is not an allowable expense under the Perkins grant. It was suggested Journalism speak with the Marketing department as the newspaper is a marketing tool for the college.

Proposal	Perkins Funded	Lottery Funded
\$125.00 – CCMA membership (Dues and Memberships)	\$125.00 – CCMA membership (Dues and Memberships)	
\$500.00 – JACC membership (Dues and Memberships)	\$500.00 – JACC membership (Dues and Memberships)	
\$50.00 – CMAP membership (Dues and Memberships)	\$50.00 – CMAP membership (Dues and Memberships)	
\$149.00 – ACP membership (Dues and Memberships)	\$149.00 – ACP membership (Dues and Memberships)	
\$2,350.00 – Conferences (Conferences/Training/Staff Development)		
\$2,190.00 – Camayak annual subscription (Software Licensing)		\$2,190.00 – Camayak annual subscription (Software Licensing)
\$300.00 – Hosting of the Corsair website (Software Licensing)		\$300.00 – Hosting of the Corsair website (Software Licensing)
\$25,000.00 – Printing of the Corsair newspaper (Off Campus Printing)		
\$30,664.00 – Total	\$824 – Perkins Total	\$2,490 – Lottery Total

Nursing: Had identified the Transition to Practice Program stipend and clerical support as a priority. We'll look to see if Lottery Funds can cover Avatar software and Gas.

Proposal	Perkins Funded	Lottery Funded
\$35,000.00 – Faculty advisor to CSUDH (Teacher Release Time)		
\$14,000.00 – Stipend: Transition to Practice Program (Non-Teaching Stipend)	\$14,000.00 – Stipend: Transition to Practice Program (Non-Teaching Stipend)	
\$5,000.00 – Clerical: Transition to Practice Program (Other Classified Hourly)	\$5,000.00 – Clerical: Transition to Practice Program (Other Classified Hourly)	
\$16,200.00 – 30% Benefits	\$5,700	
\$5,791.00 – 41 licenses of Avatar Software (Software Licensing)		\$5,791.00 – 41 licenses of Avatar Software (Software Licensing)
\$2,000.00 – Gas for high fidelity simulator (Instructional Supplies)		\$2,000.00 – Gas for high fidelity simulator (Instructional Supplies)
\$77,991.00 – Total	\$24,700 – Perkins Total	\$7,791 – Lottery Total

Photography: The top half of the list (items 1-10) will be funded with the Perkins grant. In order to offset the funding, Photography is willing to reduce item 3 on the list.

Proposal	Perkins Funded	Lottery Funded
\$6,058.00 – 70 Crucial 8GB Kit (Equipment)	\$6,058.00 – 70 Crucial 8GB Kit (Equipment)	
\$8,780.00 – 2 REALiS SX80 Mark II (Equipment)	\$8,780.00 – 2 REALiS SX80 Mark II (Equipment)	
\$8,879.00 – 2 Nikon D800E cameras with AF Zoom (Equipment)	4,439.50 – 1 Nikon D800E cameras with AF Zoom (Equipment)	
\$3,891.00 – 1 Nikon D800 camera with AF Zoom (Equipment)	\$3,891.00 – 1 Nikon D800 camera with AF Zoom (Equipment)	
\$2,634.00 – 2 AF-S VR Micro-Nikkor 105mm f/2.8G IF-ED (Equipment)	\$2,634.00 – 2 AF-S VR Micro-Nikkor 105mm f/2.8G IF-ED (Equipment)	
\$4,346.00 – 2 PC-E Micro NIKKOR 85mm f/2.8D (Equipment)	\$4,346.00 – 2 PC-E Micro NIKKOR 85mm f/2.8D (Equipment)	
\$3,073.00 – 2 AF-S NIKKOR 70-200mm f/4G ED VR (Equipment)	\$3,073.00 – 2 AF-S NIKKOR 70-200mm f/4G ED VR (Equipment)	
\$3,073.00 – 2 Canon TS-E 90mm f/2.8 (Equipment)	\$3,073.00 – 2 Canon TS-E 90mm f/2.8 (Equipment)	
\$1,646.00 – 3 Steadicam Solo Camera Stabilizing Systems	\$1,646.00 – 3 Steadicam Solo Camera Stabilizing Systems	

(Equipment)	(Equipment)	
\$9,087.00 – 6 Lowel Blender 3 Light Kits (Equipment)	\$9,087.00 – 6 Lowel Blender 3 Light Kits (Equipment)	
\$5,817.00 – 2 Elinchrom Ranger RX Speed AS 1100W/s Kits with A Head (Equipment)		
\$1,756.00 – 4 GoPro HERO3+ Black Edition Cameras (Equipment)		
\$40.00 – 4 GoPro Tripod Mounts (Equipment)		
\$119.00 – 4 GoPro Suction Cup Mounts (Equipment)		
\$92.00 – 4 GoPro Wall Chargers for GoPro Cameras (Equipment)		
\$2,415.00 – 4 SB-910 AF Speedlights (Equipment)		
\$1,811.00 – 3 Speedlite 600EX-RT (Equipment)		
\$659.00 – 3 Off Camera Shoe Cords (Equipment)		
\$878.00 – 2 EOS 5D Mark III EF 24-105mm IS Lens Kits (Equipment)		
\$65,052.00 – Total	\$47,027 – Perkins Total	\$0 – Lottery Total

Respiratory Therapy: Will be fully funded under Perkins for the Non-invasive Ventilator.

Proposal	Perkins Funded	Lottery Funded
\$26,136.61 – V60 noninvasive ventilator (Equipment)	\$26,136.61 – V60 noninvasive ventilator (Equipment)	
\$26,136.61 – Total	\$26,136.61 – Perkins Total	\$0 – Lottery Total

Sustainable Technologies Program (STP): Some items listed are not allowable under the Perkins grant, but Tricia will work with STP to make sure they get what they want. STP did not identify priority items but the first thing mentioned in their summary was practical equipment for training.

Proposal	Perkins Funded	Lottery Funded
\$6,000.00 – 2 Non-Teaching Stipends		
\$1,280.00 – Student Help		
\$403.80 – 6.73% Stipend Benefits		
\$18.43 – 1.44% Student Help Benefits		
\$500.00 – Reference Books		

\$3,118.00 – Instructional Supplies		\$3,118.00 – Instructional Supplies
\$6,500.00 – Guest speakers (Consultants)		
\$2,500.00 – Industry subscriptions (Dues and Memberships/Subscriptions)	\$2,500.00 – Industry subscriptions (Dues and memberships/Subscriptions)	
\$6,460.00 – Advertising		
\$7,500.00 – Sustainable Works high school workshops (Other Contract Services)		
\$5,000.00 – Grid Alternatives mentor and support fees (Other Contract Services)	\$5,000.00 – Grid Alternatives mentor and support fees (Other Contract Services)	
\$5,000.00 – WIB partnerships (Other Contract Services)		
\$500.00 – Field trip transportation (Other Contract Services)	\$500.00 – Field trip transportation (Other Contract Services)	
\$13,419.49 – Equipment	\$13,419.49 – Equipment	
\$8,245.00 – Conferences		
\$1,000.00 – IAB meetings (food)		
\$67,444.72 – Total	\$21,420 – Perkins Total	\$3,118 – Lottery Total

CSIS: Perkins will fund the six (6) Microsoft tablets, six (6) Dell Laptops, and HP Laser printer. We will approach Lottery Funds for the Total Training and Dragon Dictate software.

Proposal	Perkins Funded	Lottery Funded
\$3,784.80 – 2 Non-teaching Stipends with benefits		
\$3,043.20 – Student Help with 1.44% benefits		
\$527.72 – Total Training Online annual subscription (Software Licensing)		\$527.72 – Total Training Online annual subscription (Software Licensing)
\$121.02 – Dragon Dictate 3.0 for Mac (Software Licensing)		\$121.02 – Dragon Dictate 3.0 for Mac (Software Licensing)
\$9,191.48 – 6 Microsoft tablets (Equipment)	\$9,191.48 – 6 Microsoft tablets (Equipment)	
\$11,050.07 – 6 Dell laptops (Equipment)	\$11,050.07 – 6 Dell laptops (Equipment)	
\$2,343.26 – HP laser printer, toner and support (Equipment)	\$2,343.26 – HP laser printer, toner and support (Equipment)	
\$219.00 – 2 earsets with microphone (Equipment)		

\$30,280.55 – Total	\$22,585 – Perkins Total	\$649 – Lottery Total
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Interior Architectural Design: Will be fully funded for the thirty (30) Rhinoceros and Flamingo software license for a total of \$1,820.

Proposal	Perkins Funded	Lottery Funded
\$1,819.75 – 30 licenses of the Rhinoceros 5 and Flamingo nXt software packages (Software Licensing)		\$1,819.75 – 30 licenses of the Rhinoceros 5 and Flamingo nXt software packages (Software Licensing)
\$1,819.75 - Total	\$0 – Perkins Total	\$1,819.75 – Lottery Total

Technical Theatre: If need be, the program can remove the makeup materials from the list. We will check to see if Lottery funds can cover make-up items.

Proposal	Perkins Funded	Lottery Funded
\$3,446.58 – 10 36deg. S4s (Equipment)	\$3,446.58 – 10 36deg. S4s (Equipment)	
\$17,114.85 – 2 VL - 2500 arc source iris movers (Equipment)	\$17,114.85 -2 VL - 2500 arc source iris movers (Equipment)	
\$9,517.52 – 10 Selador Palettas LED color mixing lights (Equipment)	\$5,710.51 – 6 Selador Palettas LED color mixing lights (Equipment)	
\$15,870.14 – 4 follow spots (Equipment)	\$7,935.07 – 2 follow spots (Equipment)	
\$2,621.01 – Panasonic projector lens E T-ELW02 1.4-1.8 (Equipment)	\$2,621.01 – Panasonic projector lens E T-ELW02 1.4-1.8 (Equipment)	
\$946.81 – Panasonic projector lens E TELS02 Zoom Lens (Equipment)		
\$1,640.31 – 2 Mobile make-up stations (Equipment)		
\$3,230.25 – Mobile make-up teaching station (Equipment)		
\$2,075.03 – Vacuum-forming machine (Equipment)		
\$2,799.00 – Studio Stage digital sound mixing console (Equipment)	\$2,799.00 – Studio Stage digital sound mixing console (Equipment)	
\$12,505.00 – (14) Wireless mics and accessories (Equipment)	\$6,520 – (7) Wireless mics and accessories (Equipment)	
\$200.00 – Windscreens, grids, clips (Equipment)		

\$429.00 – QLab v3.0 Live Show Control sound software (Software Licensing)		
\$1,222.28 – Make-up materials (Instructional Supplies)		\$1,222.28 – Make-up materials (Instructional Supplies)
\$73,197.78 – Total	\$46,148 – Perkins Total	\$1,222.28 – Lottery Total

Early Childhood Education: An update on the 20 Minute Mentor software reveals there isn't a cap on the amount of users are able to access the content. There also has the capability to track who is using it and what for. The brochure can be created by the Graphic Design department.

Proposal	Perkins Funded	Lottery Funded
\$3,000.00 – Liaison stipend (Non-teaching Stipend)		
\$3,000.00 – Brochure creator stipend (Non-teaching Stipend)		
\$1,500.00 – Certificate development stipend (Non-teaching Stipend)		
\$1,500.00 – Certificate revision stipend (Non-teaching Stipend)		
\$2,048.00 – Student Help		
\$2,099.55 –Release Time Benefits		
\$29.49 – 1.44% Student Help Benefits		
\$575.00 – 10 CCCECE memberships (Dues and Memberships)	\$575.00 – 10 CCCECE memberships (Dues and Memberships)	
\$1,035.50 – Off Campus Printing	\$1,035.50 – Off Campus Printing	
\$1,397.00 – 20 Minute Mentor Commons annual subscriptions (Software Licensing)		\$1,397.00 – 20 Minute Mentor Commons annual subscriptions (Software Licensing)
\$16,184.54 - Total	\$1,611 – Perkins Total	\$1,397 – Lottery Total

Final Comments

Curriculum development and updates are part of faculty contracts.

Tricia Ramos will speak with Erica LeBlanc regarding the use of Lottery to fund purchases.

It is our recommendation to fund these items - as shown above - with the exception of Broadcasting. With these recommendations we're moving forward with the Perkin application submittal process.

Motion to approve the budgets, as written, with the exception of Broadcasting, to be the final budget for the Perkins grant in fiscal year 2014-15 is made by Saul Rubin.
Second by: Laura Manson. All are in favor, no abstentions.

Continuing Discussions

Perkins Application Process

It was recommended by the CTE Committee to amend the allowable expenses such as stipends and curriculum development so as to not include these items in the grant proposal or inform the programs applying for Perkins funds what the District priorities are.

There is concern that stipends would give faculty incentive for updating and developing curriculum. We should consider speaking with the Faculty Association before next year to have release time by an incentive and possibly think about having CTE representation at the Faculty Association. Tricia Ramos highly recommends everyone read the email she sent our regarding resolution with Perkins funds.

Other suggestions for next year's grant application is to have a template where everything is itemized and prioritized, and funding be on a rotational basis where in a particular year, a particular program would have priority on items needing to be purchased.

Contract Education is more feasible during intersessions and would create funding for CTE to alleviate District funds. There is concern with the wear and tear of the equipment being used with the non-credit courses but can possibly have students sign a clause stating if they break the equipment, they are financially responsible.

Currently, Roberto Gonzalez is working with local high schools. In the past, we had a robust program for high school students. We could possibly use this model to offer specialty training in CTE areas while using revenues to sustain and fund our programs.

Meeting Adjourned 3:32pm

Next CTE Meeting: Tuesday, May 20th