

Career and Technical Education Academic Senate Joint Committee

October 16, 2012

Academic Senate Office

HSS 261

12:45 – 2:00 p.m.

Meeting called to order: 12:52pm

In attendance: Fariba Bolandhemat, Ruth Casillas, Stuart Cooley, Jose Cue, Ellen Cutler, Ida Danzey, Frank Dawson, Ford Lowcock, Wendy Parise, Audra Penchansky, Debbie Perret, Tom Peters, Steve Peterson, Tricia Ramos, Vicki Rothman, Perviz Sawoski Joy Tucker

Chairs Report

The new CTE Committee chair - Frank Dawson – shared his ideas on where he'd like to see the CTE committee and its program go. He emphasized the importance of CTE programs, the need for jobs, job growth and training students. He expressed four year college degree students are not finding employment because of their limited job skills. He would like to see more collaboration among the CTE programs, brand CTE at Santa Monica College, and obtain national recognition.

Review and Approval of minutes from October 2, 2012

Tricia Ramos moved to approve minutes as amended, 2nd by Jose Cue. Committee voted unanimously.

Major Items of Business

Strategic Goals 12-13

The committee would like to create a format to better understand each area of focus and to share with one another to better identify intersections.

Suggestions were made on how to go about sharing program information. These include - Host a mini orientation by department chairs to share their programs and focused priorities. Chairs would give an overview of their area, latest trends, skill sets needed for employability, where the department and industry are headed, where they see the program in the next three years, and share whether or not potential collaborations exist with business and industry and or other programs at SMC. Information can be also be borrowed from Program Reviews.

Presentation should be 5 – 10 minutes. These presentations will take place throughout the regularly scheduled meetings during fall 2012 and spring 2013.

Action: Frank is to send out an email asking the committee what chairs should focus their presentation on.

Ida Danzey shared information on the need for Nurses and training. The industry trend and focus is on treating patients rather than preventing illness. This increases the need for advance practice nursing which will require a master's degree. This trend leads the program more towards a pathway in Health Sciences. A suggested strategy is to possibly partner with other colleges and combine resources.

The Applied Photography department is considering a possible collaboration with Orange Coast Community College. By using the CISCO Tele-presence video system, it may be possible to conduct multi-level and professional trainings.

The Early Childhood Education department has also considered using the CISCO system in a possible collaboration with Azerbaijan – a new country looking to form its own culture and is interested in western childhood education.

The committee discussed the importance of having strong advisory boards with board members and partners understanding the importance of jobs for our students.

Updating Completers/Leavers Survey

Action: Invite Hannah Lawler to our next meeting to discuss the following:

- Completer/lever data on other colleges with same programs
- At what level – in terms of units completed – are students leaving SMC
- What are students doing after leaving

Note: There was difficulty obtaining information with our last survey as the contact information to reach the completers/leavers was not current. It was recommended to have Lee Johnston obtain current contact information.

CTE Committee members are to review data from the completer/leaver survey found at http://www.smc.edu/EnrollmentDevelopment/InstitutionalResearch/Documents/Reports/Career_Technical_Education/2011CTECompletersLeaversSurvey.pdf

Action: Frank Dawson to follow up

Continuing Discussions

Updating CTE Committee website and review of bylaws.

Joy Tucker to follow up with committee members to gain input on website

Suggestions for the site:

- List all interested members and administrators
- List the programs, equipment, events Perkins fund have paid for in the past

- Post CTE accomplishments, partnerships
- Each program to write up the latest – partnerships, accomplishments, awards

Action: Frank Dawson to obtain access to the site

The committee reviewed page 6 and 8 of the bylaws and decided the text is not pro-active. The term “vocational” should be changed to “Career Technical Education”.

Questions regarding the bylaws:

What does it mean to be a voting member?

Action: Frank Dawson will mention the bylaws at the next Executive Committee to find out how other committees have used the bylaws.

New Discussions and Actions

The 2013-14 Perkins Grant Application will be sent out within the next two weeks via email. It will also be posted on the CTE shared drive and CTE Academic site.

Meeting adjourned at 2:08pm