SANTA MONICA COLLEGE

RUBRIC FOR PERKINS 1V APPLICATOIN

CTE Committee- Perkins IV –Application for Program Expansion/ Improvement Funds

Reg: Funding Request FY 2010-2011

1. Program Information

Criteria	Addressed	Not Addressed	Not Applicable
The information provided reflects an increase or decrease in the number of enrollments and percentage of retention over time.			
The information reflects an increase or decrease in the number of students obtaining degrees or certificates.			
The trends noted in this section are addressed in the projected proposal.			
The major issues or trends noted by the Industry advisory board in the last several meetings are addressed in the proposal.			
The project proposes how Perkins IV funds will be used to address issues raised by the advisory board.			
The project addresses how the planned activities for the use of Perkins IV funds relate to the department's program plan or their department program review.			

2. Core Indicator Data

Criteria: Consider and address how the Core Indicator Data reflects an increase or decrease in achieving the 5 key areas over multiple years.	Addressed	Not Addressed	Not Applicable
Core indicator 1- Technical Skill attainment- Is it above or below the Local negotiated level? • If below, describe how the plan will mitigate and improve those numbers.			
Core Indicator 2- Completion- Is it above or below the Local Negotiated Level? • If below, describe how the plan will mitigate and improve those numbers.			
Core Indicator 3- Persistence & Transfer- Is it above or below the Local Negotiated Level? • If below, describe how the plan will mitigate and improve those numbers.			
Core Indicator 4- Placement- Is it above or below the Local Negotiated Level? • If below, describe how the plan will mitigate and improve those numbers.			
Core Indicator 5- Non Traditional Participation- • Persistence- Is it above or below the Local Negotiated Level? • Completion- Is it above or below the Local Negotiated Level? If below, describe how the plan will mitigate and improve those numbers.			

3. Project Proposal

Criteria:	Addressed	Not Addressed	Not Applicable
The project clearly states and demonstrates how it intends to expand and improve the program.			
The project addresses one or more of the "Permissive" uses of funds.			
The project describes in detail how the activities will be carried out.			
The project addresses how it will increase the participation and success rates of special population students.			
The project promotes Faculty Professional development activities.			
The project addresses the "Required" uses of Perkins IV funds. If there are "Un met" requirements a plan should be presented to address those areas.			
Does the project propose any activities that are "not allowable" under Perkins IV?			

4. CAPACITY

Criteria:	Addressed	Not Addressed	Not Applicable
The project proposes realistic space/ facility/ technology needs for their proposed expansion/ improvement?			
The plan describes the internal community college capacity: ex. key staff, their expertise, and their expected time commitment.			
The plan describes the relevance of the proposed project to business or industry needs.			
The project addresses how to build, improve or create new partnerships with business and industry.			
The project substantiates the need for funding with labor market data or other relevant data that supports their proposed program improvement/expansion.			

5. SUSTAINABILITY

Criteria:	Addressed	Not Addressed	Not Applicable
The project has a timeline that falls within the 5 year funding cycle for Perkins IV funds. (All activities proposed must be accomplished within the fiscal year of funding, however long term goals of the project must be accomplished by 2012.)			
The project indicates potential sustainability strategies once the support from Perkins IV is no longer available.			

6. BUDGET

Criteria:	Addressed	Not Addressed	Not Applicable
The project is well-planned and reasonable in scope. (Technical errors in the budget can be changed if the project is recommended for funding.) ▪ Include justification of equipment purchases as necessary to successfully implement projects.			