

CTE Committee Minutes

October 27, 2009

- Gina Jerry presented a sample on line survey currently done at LA Valley College for collecting CTE Student data. Brief discussion of implementation of similar system at SMC.
- Reminder- Perkins IV (VTEA) student surveys to go out in the mail next week.
- Industry Inventory discussion- Caroline Sheldon
 - Purpose of inventory- Mandated through academic senate and Board objectives.
 - Required for CTE programs to stay relevant to industry needs/ demands
 - Required for course to reflect what is currently in demand in the field.
 - Usually documented in Advisory Board minutes.
 - Discussion of issues with last report- conclusion: Unsound Methodology.
 - Done too fast
 - Timing was bad
 - Data was misleading
 - Outsider came in to do the report
 - Discussion of what are we trying to say with the inventory? What are our Research Questions?
 - Caroline Suggested that a document analysis of Advisory Board Minutes of the last 2-3 meetings take place, with an emphasis on the most recent minutes and look for recurring themes in the minutes.
 - Caroline to develop guiding principles for the evaluation of the advisory board minutes.
 - ECE agreed to share minutes of their most recent 2-3 Advisory Board minutes to assist with the development of the guiding principles.